



**AGENDA
REGULAR MEETING
FREEPORT CITY COUNCIL
TUESDAY, NOVEMBER 17, 2020 at 6:00 P.M.**

Mayor:
Brooks Bass

Council Members:
Ken Green
Jerry Cain
Sandra Loeza
Roy Yates

City Manager:
Timothy Kelty

THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON TUESDAY, THE 17TH DAY OF NOVEMBER 2020, AT 6:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS

BECAUSE OF THE PUBLIC HEALTH THREAT, SEATING WILL BE POSITIONED TO MEET THE REQUIREMENTS OF THE CDC, AND ATTENDEES WILL BE REQUIRED TO WEAR A FACE MASK.

OR YOU MAY JOIN THE PUBLIC MEETING REMOTELY BY TELECONFERENCE BY DIALING:

(425) 436-6312 AND USING ACCESS CODE 5678901#

OR

AUDIO VISUAL CONFERENCE CALL USING:

PCs, Macs®, Chromebooks™, iOS and Android™ phones and tablets.

International dial-in numbers: https://fccdl.in/i/council_mtg_111720

For users wanting to view and listen to the council meeting via a web browser go to

https://join.freeconferencecall.com/council_mtg_111720

enter access code 5678901# and the online meeting code is: council_mtg_111720.

OR

Visit the App Store or Google Play to download FreeConferenceCall. Enter the phone number, access code and online code listed above to view the meeting.

REMOTE PARTICIPANTS WILL NOT BE ABLE TO ADDRESS COUNCIL DIRECTLY. COMMENTS FROM REMOTE PARTICIPANTS MUST BE SENT VIA EMAIL TO publiccomments@freeport.tx.us ANY TIME PRIOR TO, OR DURING THE MEETING ALL COMMENTS RECEIVED WILL BE READ ALOUD INTO THE RECORD.

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

INVOCATION AND PLEDGE OF ALLEGIANCE: (Council Member)

COUNCIL BUSINESS:

1. Consideration and possible action approving Ordinance No. 2020-2617 canvassing the returns and declaring the results of the November 3, 2020 Charter Amendment Election. **(Kelty)**
2. Consideration and possible action approving Ordinance No. 2020-2618 canvassing the returns and declaring the results of the November 3, 2020 election, signing the required affidavit and administering the Oaths of Office by the successful candidates. **(Kelty)**.
3. Administer Oath of Office to newly elected Council Member to Ward C. **(Wells)**

CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

4. Presentation of Employee of the Month for the month of October 2020.
5. Presentation of Life Saving Award. **(Garivey)**

COUNCIL BUSINESS – REGULAR SESSION:

6. Consideration and possible action on the approval of City Council meeting minutes from November 2, 2020. **(Wells)**
7. Consideration and possible action of selecting a Mayor Pro Tem. **(Kelty)**
8. Consideration and possible action to adopt Ordinance No. 2020-2619 calling the Runoff Election of Council Position for Ward A. **(Kelty)**

9. Consideration and possible action for appointment of Council Representative to Zoning Ordinance Steering Committee. **(Kelty)**
10. Consideration of authorizing the purchase of public safety vehicles for the Freeport Police and Fire Department. **(Russell)**

WORK SESSION:

11. **The City Council may deliberate and make inquiry into any item listed in the Work Session.**
 - A. Mayor Brooks Bass announcements and comments.
 - B. Councilman Green Ward A announcements and comments.
 - C. Councilman Cain Ward B announcements and comments.
 - D. Councilperson Ward C announcements and comments.
 - E. Councilman Yates Ward D announcements and comments.
 - F. City Manager Tim Kelty announcements and comments.
 - G. Updates on current infrastructure.
 - H. Update on reports / concerns from Department heads.

CLOSED SESSION:

12. Executive Session regarding a.) (Potential Litigation) consultation with city attorney, b.) (Deliberations about Real Property), in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Sections 551.071, 551.072.

COUNCIL BUSINESS – REGULAR SESSION:

ADJOURNMENT:

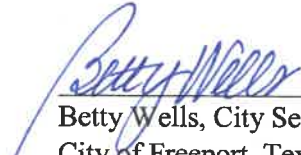
13. Adjourn.

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2nd Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.



Betty Wells, City Secretary
City of Freeport, Texas



City Council Agenda Item # 1

Title: Consideration of approving Ordinance No. 2020-2617 canvassing the returns of the November 3, 2020 Charter Amendment Election.

Date: November 17, 2020

From: Betty Wells, City Secretary

Staff Recommendation:

Staff recommends the approval of Ordinance No. 2020-2617 canvassing the returns and declaring the results of the November 3, 2020 Charter Amendment Election.

Item Summary:

This Ordinance declares that the Charter election was duly called and held in the manner and at the time required by law, and only qualified voters were permitted to vote. It also declares the electoral result of each ballot initiative.

In this case, for each of the 8 ballot questions regarding proposed amendments to the Charter, each question passed with a majority of votes cast in favor of each amendment.

As a result, the approved changes will be made to the official Charter and those revisions will be sent to American Legal Publishing for inclusion on the online version.

Background Information:

The City of Freeport has a Charter Election every even calendar year. This is with the recommendation of the Charter Review Board. This Board meets every two years and reviews the City Charter and then makes their recommendation to the City of Freeport, City Council.

Special Considerations

None

Financial Impact:

None

Board or 3rd Party recommendation:

None

Supporting Documentation:

Ordinance

ORDINANCE NO. 2020-2617

AN ORDINANCE OF THE CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS, MAKING CERTAIN FINDINGS OF FACT REGARDING AND CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A CHARTER AMENDMENT ELECTION HELD IN AND THROUGHOUT SAID CITY ON THE FIRST TUESDAY IN NOVEMBER, BEING THE 3RD DAY OF NOVEMBER, 2020, ON THE QUESTION OF THE ADOPTION OF EIGHT (8) AMENDMENTS TO THE HOME RULE CHARTER OF SAID CITY; PROVIDING FOR RATIFICATION AND CONFIRMATION OF THE ACTION TAKEN BY THIS ORDINANCE BY THE MAYOR OF SAID CITY; AND PROVIDING AN EFFECTIVE DATE FOR THIS ORDINANCE.

BE IT ORDAINED AND ORDERED, RESPECTIVELY, BY THE CITY COUNCIL AND MAYOR OF THE CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS:

SECTION ONE--Scope of Ordinance

This ordinance relates to the charter amendment election called by Ordinance No. 2020-2594 of the City of Freeport, Brazoria County, Texas, heretofore read, passed, adopted and ratified on January 21, 2020, and further rescheduled by Ordinance No. 2020-2598 by the City Council and Mayor of said City ordaining and ordering, respectively, that such an election be held in and throughout the said City on the first Tuesday in November, 2020, being the 3rd day of November, 2020, for the purpose of permitting the qualified electors of said City to vote for or against the adoption of eight (8) amendments to the Home Rule Charter of said City.

SECTION TWO--Findings of Fact Regarding Election

The Mayor and City Council of the City of Freeport, Texas, make the following findings of fact with respect to said election, to-wit:

First, that notice of said election was given in the manner and at the time required by law.

Second, that said election was duly called and held in the manner and at the time required by law, and said Ordinances No. 2020-2594 and 2020-2598 and only qualified voters were permitted to vote.

Third, that based on the election returns of said election, which are now before the Mayor and City Council and which are found to be in due form and order and to have been regularly made as required by law, the proposed amendment

received the total votes "for" and "against" set opposite as follows:

<u>AMENDMENT NO.</u>	<u>YES</u>	<u>NO</u>
AMENDMENT A	1751	637
AMENDMENT B	2042	258
AMENDMENT C	1507	733
AMENDMENT D	1438	875
AMENDMENT E	2102	172
AMENDMENT F	1962	290
AMENDMENT G	1760	443
AMENDMENT H	1827	367

SECTION THREE--Declaring the Results of Election

The Mayor and City Council of the City hereby declare order and ordain, respectively, that the following amendments have been duly adopted and are now a part of its Home Rule Charter:

AMENDMENT NUMBER ONE

Section 3.01(b) (d) of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION. 3.01(b) (d) - NUMBER, SELECTION, AND TERM.

(b) The Mayor shall be elected from the City of Freeport at large for a three (3) year term at an election to be held on the May uniform election date beginning in 2021, unless such date is changed by state law.

(d) The members of the City Council shall serve a three (3) year term each, with an election being held for council members from Wards A and C on the general election date beginning in 2020 and from Wards B and D on the general election date beginning in 2021, unless such date is changed by state law.

Section 5.10. LIMITATION ON CONSECUTIVE TERMS OF OFFICE of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 5.10. LIMITATION ON CONSECUTIVE TERMS OF OFFICE.

No person shall be eligible to become a candidate for election to the same office for more than two (2) consecutive terms. Provided, however, the previous terms to which any person holding an elective office on the date this provision becomes effective shall not be counted.

AMENDMENT NUMBER TWO

Section 3.01(f) of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION. 3.01(f) - NUMBER, SELECTION, AND TERM

(f) All references within this Charter to specific Election Dates are henceforth held to be synonymous with the May Uniform Election Dates as proscribed by current State Law and as may be revised by acts of the State Legislature in the future.

AMENDMENT NUMBER THREE

Section 3.07 of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 3.07. POWERS OF THE CITY COUNCIL

The determination of all matters of policy and the exercise of all powers of local self-government shall be vested in the City Council. By way of illustration, but not limitation, the following enumerated powers are among these powers that may be exercised by the City Council:

(i) Adopt, modify and carry out plans proposed by the Planning Commission;

AMENDMENT NUMBER FOUR

Section 4.06 of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 4.06. CITY ATTORNEY.

The City Council shall appoint a duly licensed attorney practicing law, who shall be the City Attorney. He shall receive for his services such compensation as may be fixed by the City Council, and shall hold his office at the pleasure of the City Council. The City Attorney, or such other attorneys selected by him with the approval of the City Council, shall represent the City in all litigation. He shall be the legal advisor of, and attorney and counsel for, the City and all officers and departments thereof.

AMENDMENT NUMBER FIVE

Section 11.011 of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 11.011 SELECTION OF NEWSPAPER FOR PUBLICATION

(a) Every ordinance or resolution adopted by the City Council, which is required to be published in a newspaper, shall designate, in the body thereof, one or more newspapers of general circulation within the City of Freeport in which such ordinance or resolution, or the descriptive caption thereof, shall be published; and it shall also appear on the City's website for at least ten (10) days or for the length of time between each publication, if it is required to be published more than once, whichever is longer.

(b) Each officer of the City, who is required to publish any printed notice or other printed matter in any newspaper, shall select one or more newspapers

in which such printed notice or other printed matter shall be published.

AMENDMENT NUMBER SIX

Section 1.02 of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 1.02 BOUNDARIES

The boundaries of the City of Freeport shall be the same as have heretofore been established and as they existed on the 25th day of April, 1960, which boundaries are more fully set out on an official map, and described by metes and bounds in a document titled "Boundaries of the Corporate Limits of the City of Freeport, Brazoria County, Texas," being Ordinance No. 1022, filed in the City Hall of the City of Freeport, Texas, and as may be amended in the future as a result of legal annexation.

AMENDMENT NUMBER SEVEN

Section 3.10 of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 3.10 RULES OF PROCEDURE

The vote upon the passage of all ordinances, resolutions and motions shall be taken by the "ayes" and "nays" and entered upon the minutes, and every ordinance or resolution, upon its final passage, shall be recorded and permanently maintained, and shall be authenticated by the signature of the presiding officer and the person performing the duties of City Secretary.

AMENDMENT NUMBER EIGHT

Section 8.02 of the Home Rule Charter of the City is hereby amended to read as follows:

SECTION 8.02 DEVELOPMENT OF PROPERTY

The expenditure of public funds shall be authorized for the development of privately-owned land or subdivisions for economic development, only with a legally valid 380 agreement approved by City Council and signed by the mayor, following a public hearing on the matter. Such expenditures may be for projects situated within or beyond the corporate limits of the City.

SECTION FOUR--Effective Date

This ordinance shall be effective immediately upon its passage and adoption.

READ, PASSED AND ADOPTED this _____ day of November, 2020.

Brooks Bass, Mayor,
City of Freeport, Texas

ATTEST:

Betty Wells, City Secretary
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

Christopher Duncan, City Attorney,
City of Freeport, Texas



City Council Agenda Item # 2

Title: Consideration of approving Ordinance No. 2020-2618 canvassing the returns and declaring the results of the November 3, 2020 election, signing the required affidavit and authorizing the administration the Oath of Office by the successful candidate.

Date: November 17, 2020

From: Betty Wells, City Secretary

Staff Recommendation: Staff recommends the approval of Ordinance No. 2020-2618 canvassing the returns and declaring the results of the November 3, 2020 election.

Item Summary: This ordinance declares that the election was legally conducted and certifies the results. In Ward A. It finds that there was not a candidate receiving a majority of votes as required by law, and that the top two candidates receiving votes for Ward A are Larry McDonald and Jeff Pena, who shall participate in a runoff election to be called. In Ward C it declares that Mario Muraira did receive a majority of votes and will take the Oath of Office to become the elected Councilman for Ward C.

Background Information: Annually the votes are canvassed from the Municipal Election by the City Council prior to being declared final.

Special Considerations: Because the Charter amendment passed that established Council terms to be changed to 3-years, Councilman Muraira and the winner of the runoff election shall serve for terms extending through the city council election to be held in May of 2023.

Financial Impact: We have currently paid a deposit with Brazoria County as part of our interlocal agreement for the election.

Board or 3rd Party recommendation: NA

Supporting Documentation:

Ordinance

Brazoria County Elections Department Unofficial Results.

ORDINANCE NO. 2020-2618

AN ORDINANCE OF THE CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS, MAKING CERTAIN FINDINGS OF FACT REGARDING, CANVASSING THE RETURNS AND DECLARING THE RESULT OF THE ANNUAL GENERAL ELECTION HELD ON THE FIRST TUESDAY IN NOVEMBER, 2020, BEING NOVEMBER 3, 2020, IN WARDS A AND C OF SAID CITY, FOR THE PURPOSE OF ELECTING, FOR A TERM OF THREE (3) YEARS EACH, PURSUANT TO PASSAGE OF CHARTER AMENDMENT A, PERSONS TO FILL COUNCIL POSITION A AND COUNCIL POSITION C ON THE CITY COUNCIL OF SAID CITY; PROVIDING FOR RATIFICATION AND CONFIRMATION OF THE ACTION TAKEN BY THIS ORDINANCE BY THE MAYOR OF SAID CITY; AND PROVIDING AN EFFECTIVE DATE FOR THIS ORDINANCE.

BE IT ORDAINED AND ORDERED, RESPECTIVELY, BY THE CITY COUNCIL AND MAYOR OF THE CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS:

SECTION ONE--Scope of Ordinance

This ordinance relates to the annual election called by Ordinance No. 2020-2593 of the City of Freeport, Brazoria County, Texas, heretofore read, passed, adopted and ratified on January 21, 2020 and Ordinance No. 2020-2597 read, passed, adopted and ratified on March 20, 2020, by the City Council and Mayor of said City, ordaining and ordering, respectively, that an election be held in and throughout said city on the first Tuesday in November, 2020, being November 3, 2020, for the purpose of electing to office, for a term of two (2) years each, or pursuant to passage of Charter Amendment A, a term of three (3) years each, persons to fill the offices of Council Position A and Council Position C on the City Council of said City.

SECTION TWO--Findings of Fact Regarding Election

The Mayor and City Council of the City of Freeport, Texas, make the following findings of fact with respect to said election, to-wit:

First, that notice of said election was given in the manner and at the time required by law.

Second, that said election was duly called and held in the manner and at the time required by law, and said Ordinances No. 2020-2593 and 2020-2597, and that at said election only qualified voters were permitted to vote.

Third, that Charter Amendment ballot issue A, changing the term of newly elected council members and mayor, to 3 year terms was approved by the voters.

Fourth, that based on the returns of said elections, which are now before the Mayor and City Council and which are found to be in due form and order and to have been regularly made as required by law, a total of 483 votes were cast in the election for Council Position A and a total of 574 votes were cast in the election for Council Position C.

Fourth, that the following named candidates received the number of votes set opposite their names, to-wit:

<u>NAME</u>	<u>POSITION</u>	<u>TOTAL VOTES</u>
MANNING ROLLERSON	COUNCIL POSITION A	37
JEFF PENA	COUNCIL POSITION A	131
KEN "CAPT" GREEN	COUNCIL POSITION A	123
LARRY MCDONALD	COUNCIL POSITION A	140
MELANIE OLDHAM	COUNCIL POSITION A	52
SANDRA LOEZA	COUNCIL POSITION C	252
MARIO MURAIRA	COUNCIL POSITION C	322

Fifth, that the following named persons received the number of write-in votes for the position set opposite their names, to-wit: NONE.

SECTION THREE-Declaring the Results of Election for Council Position A

The Mayor and City Council of the City of Freeport, Texas, hereby declare and ordain, respectively, that, in the election for Council Position A, no candidate obtained a majority of the votes as required by law. LARRY MCDONALD and JEFF PENA, receiving the top two vote totals, shall participate in a runoff election to be ordered by ordinance.

SECTION FOUR-Declaring the Results of Election for Council Position C

The Mayor and City Council of the City of Freeport, Texas, hereby declare and ordain, respectively, that, in the election for Council Position C, MARIO MURAIRA received a majority of the votes cast and has been elected to Council Position C for a term of three (3) years or until his/her successor shall have been duly elected and qualified according to law.

SECTION FIVE--Qualification

Upon filing the signed statement and taking the Constitutional Oath of Office as required by Article 16, Section 1 of the Texas Constitution MARIO MURAIRA has been elected for a term of three (3) years and until his successor shall be duly elected and qualified according to law.

SECTION SIX--Ratification and Confirmation by Mayor

By signing this ordinance, the undersigned Mayor of the City of Freeport, Texas, hereby ratifies and confirms as his action all matters herein above recited which by law come within his jurisdiction.

SECTION SEVEN--Effective Date

This ordinance shall be effective immediately upon its passage and adoption.

READ, PASSED AND ADOPTED this _____ day of November, 2020.

Brooks Bass, Mayor,
City of Freeport, Texas

ATTEST:

Betty Wells, City Secretary,
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

Christopher Duncan, City Attorney,
City of Freeport, Texas



City Council Agenda Item # 3

Title: Administer Oath of Office to newly elected Council Member to Ward C.

Date: November 17, 2020

From: Betty Wells, City Secretary

Staff Recommendation:

Staff recommends that the City Secretary administer the Oath of Office to Mario Muraira the newly elected Councilman for Ward C.

Item Summary:

The Freeport Charter states “The Mayor and other members of the city council and all appointed officers of the city, before they enter upon the duties of their offices, shall take and subscribe the oath or affirmation. This is to be filed and kept in the office of the City Secretary.

Background Information:

None

Special Considerations

None

Financial Impact:

None

Board or 3rd Party recommendation:

None

Supporting Documentation:

None



City Council Agenda Item # 5

Title: Life Saving Award

Date: November 17, 2020

From: Chief Ray Garivey

Staff Recommendation: N/A

Item Summary: Life Saving Award presented to several outstanding citizens for their bravery and courage to help others.

Background Information: On 10/18/2020 at approximately 5:30pm, officers responded to Bryan Beach on a call of a possible drowning. Upon arrival they discovered two persons who were pulled out of the water and were unresponsive. Both victims were transported to the hospital where they were later pronounced deceased. Through our investigation, it was discovered that several citizens attempted to save the victims by entering the water and also by boat. The Freeport Police Department would like to acknowledge these wonderful citizens with a Life Saving Award at city council. More details of the incident will be provided at the council meeting.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party recommendation: N/A

Supporting Documentation: Police report #20-1517 on file at the police department.

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, November 2, 2020, at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Brooks Bass:
Councilman Jerry Cain
Councilman Ken Green
Councilwoman Sandra Loeza
Councilman Roy E. Yates

Staff: Tim Kelty, City Manager
Stephanie Russell, Assistant City Manager
Betty Wells, City Secretary
Laura Tolar, Assistant City Secretary/ Special Projects Coordinator
Chris Duncan, City Attorney
Brenda Miller-Ferguson, Human Resource Director
Brian Dybala, Freeport Municipal Golf Course Director
Billy Shoemaker, Freeport Building and Code Director
Ray Garivey, Freeport Police Chief
LeAnn Strahan, Destinations Director Via Teleconference

Visitors:

Jerry Meeks (Veolia)	David McGinty
Manning Rollerson	Nick Irene (Facts)
Nicole Mireles	Sam Reyna
Tommy Pearson	Desiree Pearson
Kenny Hayes	Ty Morrow

Visitors, Via Teleconference:

Vander Williams	Mario Muraira
Amanda	Eric Hayes

Call to order.

Mayor Bass called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation was led by City Manager Tim Kelty. Pledge was led by Mayor Brooks Bass.

Citizen's Comments

Manning Rollerson spoke to council about his concerns of the homeless people in the City of Freeport.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

Presentation by Freese and Nichols regarding Golf Course Bank erosion.

Ron Bavarian with Freese and Nichols presented to Council information regarding the Freeport Golf Course Bank Erosion. He said that this is not an action item, but one to provide information.

Presentation of the Investment Report for the quarter ending September 30, 2020.

Assistant City Manager Stephanie Russell presented to council the Investment Report for the quarter ending September 30, 2020.

Emergency management briefing COVID-19.

Freeport Police Chief Ray Garivey said that we need to keep wearing our mask, and washing and sanitizing our hands.

CONSENT AGENDA

Consideration and possible action on the approval of City Council meeting minutes from October 19 2020 and City Council Special Meeting on October 26 2020.

Consideration of a request from Will J. Brooks, Parade Co-Chairman of the 35th Annual Dr. Martin Luther King Jr. Celebration Committee (MLKCC), is requesting permission to close portions of the following streets during the parade to be held on Monday, January 18, 2021. The parade will start at 11:00 a.m. at East Park and Fourth Street, down 2nd Street to Brazosport Blvd. to Freeport Municipal Park.

Consideration of approving the Annual Brazoria County Fire Fighters Association Fire Protection Agreement.

On a motion by Councilwoman Loeza, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved the Consent Agenda.

REGULAR SESSION

Public Hearing: Public Hearing and possible action on Replat of Lots 50-51, Block 4. Of Bar X Ranch Section Five Recorded in Volume 16, Pages 195-198 of the Brazoria County Plat Records in the Asa Mitchell Survey Abstract 97. City of Freeport (ETJ) Brazoria County, Texas. October 2020

Mayor Brooks Bass opened the Public Hearing at 6:21 PM.

Freeport Building and Code Director, Billy Shoemaker presented to council a Replat of Lots 50-51, Block 4. Of Bar X Ranch Section Five Recorded in Volume 16, Pages 195-198 of the Brazoria County Plat Records in the Asa Mitchell Survey Abstract 97. City of Freeport (ETJ) Brazoria County, Texas. October 2020. He said that this was presented to Planning and Zoning and was unanimously approved.

Mayor Bass closed the Public Hearing at 6:23 PM.

On a motion by Councilwoman Loeza, seconded by Councilman Green, with all present voting "Aye" 5-0 Council unanimously approved Replat of Lots 50-51, Block 4. Of Bar X Ranch Section Five Recorded in Volume 16, Pages 195-198 of the Brazoria County Plat Records in the Asa Mitchell Survey Abstract 97. City of Freeport (ETJ) Brazoria County, Texas. October 2020.

Public Hearing: Public Hearing and possible action on Replat of Strother Subdivision a combination of Lots 2 and 3, Block 2 of the San Bernard River Estates Unit One. As recorded in Volume 16, Pages 2-3 of the Brazoria County Plat Records in the William Cummins Survey Abstract 59 Brazoria County, Texas. September 2020.

Mayor Bass opened the Public Hearing 6:23 PM

Freeport Building and Code Director, Billy Shoemaker presented to council a Replat of Strother Subdivision a combination of Lots 2 and 3, Block 2 of the San Bernard River Estates Unit One. As recorded in Volume 16, Pages 2-3 of the Brazoria County Plat Records in the William Cummins Survey Abstract 59 Brazoria County, Texas. September 2020. He said that this was presented to Planning and Zoning and was unanimously approved.

Mayor Bass closed the Public Hearing at 6:24 PM.

On a motion by Councilman Cain, seconded by Councilman Yates, with all present voting "Aye" 5-0 Council unanimously approved Replat of Strother Subdivision a combination of Lots 2 and 3, Block 2 of the San Bernard River Estates Unit One. As recorded in Volume 16, Pages 2-3 of the Brazoria County Plat Records in the William Cummins Survey Abstract 59 Brazoria County, Texas. September 2020

Public Hearing: Public Hearing and possible action on Replat of Bar X Ranch Subdivision, Section 4 Lot 63A-2.05 Acres. Amended Plat of all of Lots 62 and 63, Block 1, Bar X Ranch Subdivision, Section 4, as Originally Platted in Volume 16, pages 167-170, Plat Records, Brazoria County, Texas.

Mayor Bass Opened the Public Hearing at 6:25 PM

Freeport Building and Code Director, Billy Shoemaker presented to council a Replat of Bar X Ranch Subdivision, Section 4 Lot 63A-2.05 Acres. Amended Plat of all of Lots 62 and 63, Block 1, Bar X Ranch Subdivision, Section 4, as Originally Platted in Volume 16, pages 167-170, Plat Records, Brazoria County, Texas. He said that this was presented to Planning and Zoning and was unanimously approved.

Mayor Bass closed the Public Hearing at 6:26 PM.

On a motion by Councilwoman Loeza, seconded by Councilman Green, with all present voting "Aye" 5-0 Council unanimously approved Replat of Bar X Ranch Subdivision, Section 4 Lot 63A-2.05 Acres. Amended Plat of all of Lots 62 and 63, Block 1, Bar X Ranch Subdivision, Section 4, as Originally Platted in Volume 16, pages 167-170, Plat Records, Brazoria County, Texas.

Consideration and possible action of approving Ordinance No. 2020-2616 amending Chapter 52 of the Code of Ordinances to add a Disabled Citizens Discount.

Assistant City Manager Stephanie Russell presented to council Ordinance No. 2020-2616 amending Chapter 52 of the Code of Ordinances to add a Disabled Citizens Discount. She said that in her opinion there are just a handful of residents that will qualify for this discount. Ms. Russell said that the disabled resident must meet one of three certification requirements in order to qualify.

Councilman Roy Yates asked how much the discount would be. Ms. Russell said 20% off the base rate.

Several Freeport Residents spoke in favor of this amendment to the Ordinance

Councilwoman Loeza asked if you must be a Senior Citizen to apply for this discount. Ms. Russell said no. It was clarified that this discount would not be able to be combined with the already available senior discount.

On a motion by Councilwoman Loeza, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved Ordinance No. 2020-2616 amending Chapter 52 of the Code of Ordinances to add a Disabled Citizens Discount.

Discussion and Possible Action Regarding Coronavirus Relief Fund ("CRF") Spending Plan.

Assistant City Manager Stephanie Russell presented to council the Coronavirus Relief Fund (CRF) spending plan. She explained how this plan works, and gave the dates of the deadlines.

Mayor Bass said that the funds are based on the population of the city. He said that this is for COVID related expenses. He said that the money can be used for indigent needs of Freeport residents for utility bills, but there is a time limit on this. Residents must apply by November 16, 2020. This will be for 100 people in the amount of \$300.00.

Ms. Russell said that the money must be spent by December 4, 2020 and receipts are due to the City by December 11, 2020.

Councilman Cain asked if we can increase the number from 100 residents to more?

Ms. Russell calculated and that this could be increased to 320 households. She said that the \$300.00 could be given to 320 qualifying households at a total cost of \$96,000.00.

On a motion by Councilman Cain to include the \$96,000.00 to be allocated to the Utility Relief Program, and seconded by Councilwoman Loeza, with all present voting "Aye" 5-0 Council unanimously approved the proposed Coronavirus Relief Fund ("CRF") Spending Plan.

Consideration and possible action approving Ordinance No. 2020-2615 the proposed updates to the truck route.

City Manager Tim Kelty presented to Council Ordinance No. 2020-2615 the proposed updates to the truck route. He said that when this was brought to Council previously the recommendation for approval from Planning and Zoning had the condition that the speed limit be reduced on 5th street. He said after conducting a speed study that the speed limit could not be legally lowered. He said that staff is in the process of posting the existing 30MPH limit, and he has asked for additional police enforcement in this area. He recommended changing the truck route now, and then redoing the speed study in a few months to determine if it could be lowered.

Several residents spoke in favor of this ordinance for safety reasons.

On a motion by Councilman Cain, seconded by Councilman Green, with all present voting "Aye" 5-0 Council unanimously approved Ordinance No. 2020-2615 the proposed updates to the truck route.

Consideration and possible action of designation of streets for rehab by Brazoria County.

Sam Reyna handed out to council information on street material. He said that this is better and cheaper than asphalt.

City Manager Tim Kelty presented to council the proposed streets for rehab by Brazoria County. He said that there are sixteen streets, and three alleys being proposed with the County Contract.

Mayor Bass asked if the milling will be done properly, and will we be working with Veolia to make sure we are working on the sewer and water lines? Mr. Kelty said yes, we have a list from Veolia where we have some issues.

Councilman Yates asked if we will just be adding more asphalt? Mr. Kelty said no, the streets will be milled down.

On a motion by Councilman Cain, seconded by Councilman Green, with all present voting "Aye" 5-0 Council unanimously approved designation of streets for rehab by Brazoria County.

Consideration and possible action of approving Resolution No. 2020-2665 for a policy revision to the Personnel Policy Handbook in regards to Grandfathering Clause of Certification Pay.

Human Resource Director, Brenda Ferguson presented to council Resolution No. 2020-2665 for a policy revision to the Personnel Policy Handbook in regards to Grandfathering Clause of Certification/Education Pay. She said that in September, Chapter 9 of the Personnel Policy Handbook was updated with a max of certification pay being at \$5000.00 a year. Ms. Ferguson said that we have five employees from two separate departments that are already over the \$5000.00 and this was before October 1.

Councilman Cain asked if the employees that have already passed this \$5000.00 are they maxed out? Ms. Ferguson said yes.

On a motion by Councilman Cain, seconded by Councilwoman Loeza, with all present voting "Aye" 5-0 Council unanimously approved Resolution No. 2020-2665 for a policy revision to the Personnel Policy Handbook in regards to Grandfathering Clause of Certification Pay.

WORK SESSION:

Councilman Green had no comment.

Councilman Cain said that he wanted to give a shout out for all the city workers that worked the Fright Fest. He said that it was a great turnout.

Councilwoman Loeza said that she wanted to thank everyone that worked the Fright Fest, she said that it was a great turnout and a lot of fun. She asked if we can do a contest for the month of December for the residents to decorate their yards.

Councilman Yates had no comment.

Mayor Bass encouraged everyone to vote. He also said that to spread the word on residents applying for the utility program.

Update on reports / concerns from Department heads

Billy Shoemaker presented to council some of the properties that are work in progress from the unsafe structure ordinance that was passed.

Open session was closed at 7:36 pm and Council entered into Executive Session.

CLOSED SESSION:

Executive Session regarding a.) (Potential Litigation) consultation with city attorney b.) (Deliberations about Real Property), 212 East Park Ave in accordance with Government Code Annotated, Chapter 551, Sections 551.071, 551.074.

REGULAR SESSION

Mayor Brooks Bass reconvened regular session at 7:45 P.M.

There was no action taken.

Adjourn

On a motion by Councilwoman Loeza, seconded by Councilman Cain, with all present voting "Aye", Mayor Brooks Bass adjourned the meeting at 7:45 PM.

Mayor, Brooks Bass
City of Freeport, Texas

City Secretary, Betty Wells
City of Freeport, Texas



City Council Agenda Item # 7

Title: Consideration and action regarding the selection of a Mayor Pro-Tem.

Date: November 17, 2020

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends that a nomination be made and vote be taken by council on the appointment of a Mayor Pro Tem to serve until the next regular election is held and canvased.

Item Summary:

With the election of Mario Muraira as councilman of Ward C, the Mayor Pro-tem position has become vacant. It is important that another councilmember be appointed to the Mayor Pro-Tem position in case Mayor Bass is absent or is unable to perform as Mayor.

Special Consideration: According to section 3.04 of the Freeport Charter, "...the council shall select on a rotating basis among the Wards, a Member of the City Council, who has been a on City Council for at least 2 years to serve as Mayor Pro Tem...". At this point, only Councilman Yates meets these requirements.

Financial Impact. None

Board or 3rd Party recommendation: None

Supporting Documentation: None



City Council Agenda Item # 8

Title: Consideration of approving Ordinance No. 2020-2619 calling a runoff Election on December 15th to elect a candidate to City Council to represent Ward A, as a result of the failure of any candidate to garner a majority of votes in the regular election conducted on November 3rd.

Date: November 17, 2020

From: Betty Wells

Staff Recommendation:

Staff recommends approving Ordinance No. 2020-2619 calling a Runoff Election.

Item Summary:

This is the formal action necessary to legally call the runoff election to place this choice before voters to fill the Council position for Ward A.

Background Information:

The Freeport Charter requires that a candidate for elected city office must receive a majority of the votes cast for that position in order to hold that position. At the regular election held on November 3rd, no candidate received a majority of votes. Therefore, the top two candidates receiving the most votes must be scheduled for a runoff election.

Ward A Council Candidates Larry McDonald and Jeffrey Pena were the top two vote recipients and will be those being considered in the Runoff election.

Special Considerations

Under the terms of the existing agreement, Brazoria county will assist the City with the administration of the runoff election from 7AM to 7PM on Tuesday December 15, 2020. Early voting will begin on November 30, 2020 and run in accordance with Exhibit A.

Early voting will begin on November 30, 2020

The Freeport Library is the Designated Voting location for this runoff election.

Financial Impact: None

Board or 3rd Party recommendation: None

Supporting Documentation: Ordinance No. 2020-2619

ORDINANCE NO. 2020-2619

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS CONTAINING A PREAMBLE; CALLING A RUNOFF ELECTION ON DECEMBER 15, 2020, AS A RESULT OF THE FAILURE OF ANY CANDIDATE TO RECEIVE A MAJORITY OF VOTES CAST IN THE GENERAL ELECTION FOR CITY COUNCIL POSITION WARD A; WITH THE TWO HIGHEST VOTES TOTALS BEING RECEIVED BY LARRY MCDONALD AND JEFF PENA IN SAID GENERAL ELECTION; PROVIDING FOR ONE (1) POLLING PLACE AND DESIGNATING THE LOCATION THEREOF; PROVIDING FOR THE QUALIFICATION OF ELECTORS; APPOINTING THE OFFICERS OF SAID ELECTION AND DESIGNATING THE NUMBER OF CLERK TO ASSIST IN CONDUCTING SAID ELECTION AND THE COMPENSATION TO BE PAID TO THE ELECTION JUDGE AND CLERKS; PROVIDING FOR EARLY VOTING; PROVIDING FOR RATIFICATION AND CONFIRMATION BY THE MAYOR OF SAID CITY OF THE ACTION TAKEN BY THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, Section 3.01 of the Home Rule Charter of the City of Freeport, Texas ("City"), require members of the City Council to be elected by wards, Position A, representing Ward A, being filled by an election to be held on the on the second Saturday of May each odd numbered year, at which only persons residing in Ward A are eligible to become candidates for election to Council Position A and only voters residing in Ward A are eligible to vote for or against such candidate, respectively; and ,

WHEREAS, Ordinance No. 2020-2593 of the City of Freeport, Brazoria County, Texas, heretofore read, passed, adopted and ratified on January 21, 2020 and Ordinance No. 2020-2597 read, passed, adopted and ratified on March 20, 2020, by the City Council and Mayor of said City, ordaining and ordering, respectively, that an election be held in and throughout said city on the first Tuesday in November, 2020, being November 3, 2020, for the purpose of electing to office, for a term of two (2) years, or

pursuant to passage of Charter Amendment A, a term of three (3) years each, a person to fill the office of Council Position A on the City Council of said City.

WHEREAS, such election was held on the 3rd day of November, 2020, and the result was that no candidate for Ward A received a majority of votes for Council Position A.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

SECTION ONE - Runoff Election Called

The Mayor and City Council of the City of Freeport, Texas, hereby declare and ordain, respectively, that, in the election for Council Position A, no candidate obtained a majority of the votes as required by law. LARRY MCDONALD and JEFF PENA, receiving the top two vote totals, shall participate in a runoff election to be held on the second Tuesday of December, 2020, being December 15, 2020, between the hours of 7:00 o'clock a.m. and 7:00 o'clock p.m. for the purpose of electing for a three (3) year term a person to fill Council Position A, now held by Ken Green.

SECTION TWO - Municipal Polling Place

For the election called by this ordinance, there shall be one (1) municipal polling place within the corporate limits of the City, located therein at the Freeport Library, 410 Brazosport Blvd., Freeport, Brazoria County, Texas.

SECTION THREE--Officers of Election and Compensation Thereof.

The Presiding Judge, Alternate Presiding Judge and clerks needed on the day of election for the election called by this ordinance, for the

early ballot board and the central counting station shall be appointed, have the duties and be compensated as provided in the Joint Election Agreement and Contract for Election Services attached hereto and made a part hereof as Exhibit "A", which the Mayor of the City is hereby authorized to sign on behalf of the City.

SECTION FOUR--Electors

To be eligible to vote in such election, a person must, on the date such person votes, be (1) eligible to vote under the provisions of Chapter 2 of Title 2 of the Texas Election Code, (2) a resident of the City, (3) duly registered to vote in the Brazoria County, Texas, election precinct which includes that portion of the corporate limits of the City of Freeport where such voter resides and (4) be a resident of Ward A of the City.

SECTION FIVE--Early Voting.

Early voting for this election shall be conducted at the Freeport Library, 410 Brazosport Blvd., Freeport, Brazoria County, Texas, on the dates and at the times specified in the Joint Election Agreement and Contract for Election Services attached hereto as Exhibit "A".

SECTION SIX--Method of Voting and Conducting Election.

Both early voting and all voting on the day named above for the holding of said charter amendment election shall be in the manner specified in the Joint Election Agreement and Contract for Election Services attached hereto as Exhibit "A".

SECTION SEVEN--Notice of Election.

The Mayor of the City is hereby authorized and directed to issue a notice of said election, which shall include a substantial copy of

such proposed amendments, to cause such notice to be posted not later than fifteen (15) days prior to the date named above for the holding of said runoff election on the bulletin board used for posting notices of meetings of the City Council, and to be published in the Brazosport Facts, a newspaper published in Clute, Brazoria County, Texas, having a general circulation therein and the official newspaper of the City, on the same day of two (2) successive weeks, with the date of the first publication occurring before the 14th day before the date of said election.

SECTION EIGHT--Ratification and Confirmation by Mayor.

By signing this ordinance, the undersigned Mayor of the City hereby ratifies and confirms as his action all matters hereinabove recited which by law come within his jurisdiction.

SECTION NINE - Severance Clause

In the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

SECTION TEN--Effective Date.

This ordinance shall be effective immediately upon its passage and approval.

READ, PASSED AND ADOPTED this _____ day of November, 2020.

Brooks Bass, Mayor,
City of Freeport, Texas

ATTEST:

Betty Wells, City Secretary,
City of Freeport, Texas

APPROVED AS TO FORM ONLY:

Christopher Duncan, City Attorney,
City of Freeport, Texas

Exhibit "A"

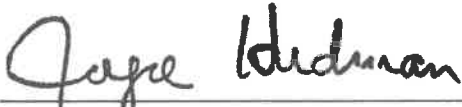
NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Freeport Library 410 Brazosport Blvd

DATES AND HOURS:

November 30-December 4 8 AM – 5 PM
December 5..... 7 AM – 7 PM
December 7-9..... 8 AM – 5 PM
December 10-11 7 AM – 7 PM



Early Voting Clerk

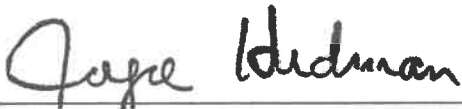
AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Freeport Library 410 Brazosport Blvd

FECHAS Y HORAS

30 de noviembre-4 de diciembre 8 AM – 5 PM
5 de diciembre..... 7 AM – 7 PM
7-9 de diciembre 8 AM – 5 PM
10-11 de diciembre 7 AM – 7 PM



Secretaria de la Votación Adelantada



City Council Agenda Item # 9

Title: Consideration of appointing a member of Council to participate on a steering committee for the overhaul of the Zoning Ordinance and Subdivision Control Ordinance.

Date: November 17, 2020

From: Tim Kelty, City Manager

Staff Recommendation:

Staff recommends the appointment of one volunteer from City Council to assist on a steering committee for effort to overhaul to the Zoning and Subdivision Control Ordinances.

Item Summary:

A steering committee is being formed to assist in the development of the Zoning and Subdivision Control Ordinance. I am asking from a volunteer from City Council to serve on the committee. I will also be asking for an appointed volunteer from each of, the Plan Commission, the Board of Adjustments, and the Economic Development Corporation along with 2 to 3 active citizens to participate and provide feedback as these Ordinances are developed and written.

Kendig Keast will be facilitating the effort, and has prepared the attached time line for the effort.

Staff and Steering Committee members will meet with Kendig Keast, who will be conducting the meetings via video conference, 3-4 times, between now and July. Draft Documents will be sent out prior to the meetings for review by staff and Committee Members for discussion at the meetings.

Background Information: None

Special Considerations None

Financial Impact: None

Board or 3rd Party recommendation: None

Supporting Documentation: Schedule

PROJECT SCHEDULE
Zoning and Subdivision Ordinances
 Created 10.21.2020

Deliverables and Meetings	Date	Location / Time	Status
2020			
Phase I: Project Initiation and Orientation			
Kick-Off Teleconference with City Staff	October 29	Teleconference / 3:00 pm	
Set up enCodePlus™	November – December	--	--
Review ordinances			
Virtual Stakeholder Meetings	January 11	Video-conferences / 3:00 pm; 4:00 pm; 5:00 pm and 6:00 pm	
Deliverables: Recordation of stakeholder input	Week of January 18	--	
Video-conference with City staff and Steering Committee	January 20	Video-conference / 9:00 am	
Project Introduction with Planning Commission	January 27[BK1]	Video-conference / 6:00 pm	
Phase II: Iterative Drafting			
Deliverable: Preliminary Draft of Zoning/Subdivision Ordinances	Week of March 22	--	
Video-Conference with City Staff and Steering Committee; Introduction and Overview	Week of March 29	Teleconference / 9:00 am	
<i>Staff Deliverable: Written Comments on Preliminary Draft (in enCodePlus)</i>	Week of April 19	--	
Work Session with Planning Commission	April 27	Video-Conference / 6:00 pm	
City Council Briefing	May 3 / 6:00 pm	Video-Conference / 6:00 pm	
Deliverable: Revised Draft Zoning/Subdivision Ordinances	Week of May 17	--	
Deliverable: Memorandum with denoted with recommended map changes	Week of May 31	-	
Phase III: Public Review and Comment			
Deliverable: Public Review Draft of Zoning/Subdivision Ordinances	Week of May 31	-	
Meeting with Staff and Steering Committee for Final Review	Week of June 7	Teleconference / 9:00 am	
Presentation Zoning/Subdivision Ordinances to Planning Commission	June 22 / 6:00 pm	Video-Conference / 6:00 pm	
Phase IV: Adoption			
Deliverable: Public Hearing Draft	Week of July 5th	--	
City Council Public Hearing	July 5	Video-Conference / 6:00 pm	
Adoption by City Council (Second Reading)	July 19	--	
Deliverable: enCodePlus™ usernames and passwords	July 21	--	
Deliverable: MS Word and Adobe PDF versions			

- **City Council:** 1st and 3rd Monday of each month at 6:00 p.m.
- **Planning Commission:** 4th Tuesday of the month at 6:00 p.m.
- **Board of Adjustments:** Tuesday of each month at 6:00 p.m.
- **City Council Chambers:** 430 N. Brazosport Blvd



City Council Agenda Item # 10

Title: Consider Authorizing the Purchase of Public Safety Vehicles.

Date: November 17, 2020

From: Stephanie Russell, ACM/Finance Director; Ray Garivey, Police Chief; and Christopher Motley, Fire Chief

Staff Recommendation:

Staff recommends authorizing the purchase of four Public Safety Vehicles.

Item Summary:

Staff requests authorization to purchase one Ford F-150 from Silsbee Fleet (Silsbee Ford Location) through BuyBoard Contract#601-19 and three Chevy Tahoe's from Silsbee Fleet (Lake Country Chevrolet location) through TIPS Contract#200206. This purchase is over \$50,000, therefore; per the City's Purchasing Policy, it must be approved by Council.

While staff is proposing to utilize a cooperative contract, multiple quotes were received to ensure the City was receiving the best value. Additionally, due to the large quantities, cooperative contracts for vehicles reflect volume pricing the city would not receive for its small quantity orders.

Background Information:

During the budget process, the Police Department requested to purchase two new patrol units and one unmarked unit for CID. The purchase of these units is necessary to rotate out older vehicles with higher mileage.

Additionally, the Fire Department requested to replace one of its early model staff vehicles that is still actively being utilized on a daily basis for both emergency responses and daily operations. This vehicle will replace Unit 920, a 2010 Ford F-250 long wheel base crew cab.

Although vehicles that are due for replacement are still operable at this time, replacement will reduce the cost of on-going maintenance requiring replacement parts for our aging fleet. This will also provide a safer means of response for our crews during emergency responses when four-wheel drive is required reducing the possibility of injury obtained while attempting to free a restricted vehicle from the sand.

Special Considerations: N/A

Financial Impact:

Funding for these vehicles was included in the FY2020-2021 Budget, however; quotes for the police department vehicles came in over budget. The Police Department has identified savings in other areas to fund the deficit. If approved, these changes would be included in a future budget amendment.

Vehicle	Available Budget	Amount Requested	Balance
PD Truck-Unmarked	32,000	34,263	(2,263)
PD Tahoe-Patrol	45,000	53,554	(8,554)
PD Tahoe-K9 Unit	45,000	56,474	(11,474)
FD Tahoe	46,686	44,390	2,296
<i>Other Sources:</i>			
PD IT Fund Capital Outlay Savings			4,113
PD Service Contracts Savings			16,000
TOTAL	168,686	188,681	118

Board or 3rd Party recommendation: N/A

Supporting Documentation: Quotes



PRODUCT PRICING SUMMARY
TIPS USA 200206 TRANSPORTATION VEHICLES
VENDOR- 5426 LAKE COUNTRY CHEVROLET, 2152 N. WHEELER STREET JASPER, TX 75951

End User: CITY OF FREEPORT #TX992175
Contact: MIKE PRASLICKA 979.285.4889
Email: mpraslicka@freeport.tx.us
Product Description: TAHOE

Prepared by: RICK BROWN
Phone: 409.659.1555
Email: RBROWN.SILSBEEFLEET@GMAIL
Date: October 14, 2020

A. Bid Item: CC15706 **A. Base Price:** \$ **38,074.20**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
	2021 TAHOE WT 4X4 SSV			EXTERIOR - VICTORY RED	\$ 600.00
L84	5.3L V8 GAS ENGINE	\$ -	H1T	INTERIOR - BLACK CLOTH	\$ -
MQC	10 SPEED AUTOMATIC TRANS	\$ -	RD4	20" ALUMN WHEELS	\$ 800.00
	POWER WINDOWS / LOCKS	\$ -	NHT	MAX TOW PACKAGE	\$ 350.00
	REAR VIEW CAMERA	\$ -	PQA	FLEET SAFETY PACKAGE	\$ 395.00
	AM / FM / BLUETOOTH	\$ -	T53	RED / BLUE REAR COMP LID LAMPS	\$ 565.00
B30	CARPET FLOORING	\$ 195.00	V76	RECOVERY HOOKS	\$ 50.00
BTV	REMOTE START	\$ 300.00	6J7	FLASHER SYSTEM	\$ -

Total of B. Published Options: \$ **3,255.00**

Published Option Discount (5%) \$ **(162.75)**

C. Unpublished Options [not to exceed 25%]

\$= 7.3 %

Description	Bid Price	Options	Bid Price
A50- FRONT BUCKET SEATS W / FACT CONSOLE	\$ 350.00	QAE- ALL TERRAIN TIRES	\$ 100.00
CUSTOM 2 TONE PAINT - GRAY - WINDOW		ALL WEATHER LINERS	\$ 229.00
BELTLINE UP / HOOD	\$ 2,150.00	VQK-MOLDED SPLASH GUARDS	\$ 195.00
PPG FBCH3017			

Total of C. Unpublished Options: \$ **3,024.00**

D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -

E. Lot Insurance (for in-stock and/or equipped vehicles): \$ -

F. Contract Price Adjustment: DISCOUNT \$ -

G. Additional Delivery Charge: 0 miles \$ **200.00**

H. Subtotal: \$ **44,390.45**

I. Quantity Ordered 1 x H = \$ **44,390.45**

J. Trade in: \$ -

K. TIPS Administrative Fee (INCLUDED) \$ -

L. Total Purchase Price Including TIPS Fee \$ **44,390.45**

BUYBOARD #601-19
Vehicles and Heavy Duty Trucks
PRODUCT PRICING SUMMARY BASED ON CONTRACT
VENDOR: SILSBEE FORD & SILSBEE TOYOTA
1211 U.S. HWY 96N
SILSBEE, TX 77656

End User: CITY OF FREEPORT Silsbee Rep: RICK BROWN 409.659.1555
 Contact: DANNY GILLCHRIEST 979.230.8089 Phone/email: RBROWN.SILSBEEFLEET@GMAIL.COM
 Phone/email: dgillchriest@freeport.tx.us Date: Friday, July 24, 2020
 Product Description: FORD F150

A. Bid Series: 133 **\$ 18,188.00**

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
W1C	2021 FORD F150 CREW CAB	\$ 8,405.00	JS	EXTERIOR - ICONIC SILVER	\$ -
	145" WB / 5 1/2 FT BED	\$ -	WD	INTERIOR - MED DARK SLATE	\$ 295.00
998	3.5L ECOBOOST V6	\$ 2,595.00		CLOTH BUCKET SEAT	
44G	10 SPEED AUTOMATIC TRANS	\$ -			
	POWER WINDOWS / LOCKS	\$ -	86A	XL CHROME PACKAGE	\$ 775.00
	POWER MIRRORS	\$ -		inc. CHROME BUMPERS, FOG LIGHTS,	
	BLUETOOTH	\$ -		17" SILVER ALUMN WHEELS	
	REAR VIEW CAMERA	\$ -		BUYBOARD DISCOUNT	\$ (253.00)
XL3	3.31 ELOCKING REAR	\$ 420.00			
53A	TRAILER TOW PACKAGE	\$ 975.00		DANA FLEET SAFETY UPFIT	\$ 2,717.56
				QUOTE 348736	
Total of B. Published Options:					\$ 15,929.56

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price
Total of C. Unpublished Options:			\$ -

- D. Pre-delivery Inspection:
- E. Texas State Inspection:
- F. Manufacturer Destination/Delivery:
- G. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -
- H. Lot Insurance (for in-stock and/or equipped vehicles): \$ -
- I. Contract Price Adjustment: TRAILER TOW PACKAGE DISCOUNT \$ (455.00)
- J. Additional Delivery Charge: 0 miles \$ 200.00
- K. Subtotal: \$ 33,862.56
- L. Quantity Ordered 1 x K = \$ 33,862.56
- M. Trade in:
- N. BUYBOARD Administrative Fee (\$400 per purchase order) \$ 400.00
- O. **TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE** **\$ 34,262.56**



PRODUCT PRICING SUMMARY
TIPS USA 200206 TRANSPORTATION VEHICLES
VENDOR- 5426 LAKE COUNTRY CHEVROLET, 2152 N. WHEELER STREET JASPER, TX 75951

End User: CITY OF FREEPORT - PATROL
 Contact: DANNY GILLCHRIST 979.230.8089
 Email: dgillchrist@freeport.tx.us
 Product Description: TAHOE PPV

Prepared by: RICK BROWN
 Phone: 409.659.1555
 Email: RBROWN.SILSBEEFLEET@GMAIL
 Date: July 24, 2020

A. Bid Item: TAHOE PPV A. Base Price: \$ **37,524.00**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
	2021 CHEVY TAHOE PPV			EXTERIOR - WHITE	\$ -
	5.3L V8 ENGINE W/ AUTOMATIC	\$ -		INTERIOR - BLACK	\$ -
	POWER WINDOWS / LOCKS	\$ -		40 / 0 /40 FRONT SEAT	\$ -
	REAR VIEW CAMERA	\$ -			
	BLUETOOTH	\$ -			
	RUNNING BOARDS	\$ -		DANA FLEET SAFETY PATROL	\$ 17,908.94
	VINYL FLOORING	\$ -		UPFIT QUOTE 347839	
7X3	DRIVERS SIDE LED SPOTLIGHT	\$ 800.00			
	RED / WHITE AUX DOME LIGHT	\$ 170.00			

Total of B. Published Options: \$ **18,878.94**

Published Option Discount (5%) \$ **(48.50)**

C. Unpublished Options [not to exceed 25%] \$= 0.0 %

Description	Bid Price	Options	Bid Price

Total of C. Unpublished Options: \$ -

D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -

E. Lot Insurance (for in-stock and/or equipped vehicles): \$ -

F. Contract Price Adjustment: 2021 TAHOE PPV PRICING ADJUST \$ **(3,000.00)**

G. Additional Delivery Charge: 0 miles \$ **200.00**

H. Subtotal: \$ **53,554.44**

I. Quantity Ordered 1 x H = \$ **53,554.44**

J. Trade in: \$ -

K. Total Purchase Price \$ **53,554.44**



PRODUCT PRICING SUMMARY
TIPS USA 200206 TRANSPORTATION VEHICLES
VENDOR- 5426 LAKE COUNTRY CHEVROLET, 2152 N. WHEELER STREET JASPER, TX 75951

End User: CITY OF FREEPORT - K9 Prepared by: RICK BROWN
 Contact: DANNY GILLCHRIST 979.230.8089 Phone: 409.659.1555
 Email: dgillchrist@freeport.tx.us Email: RBROWN.SILSBEEFLEET@GMAIL
 Product Description: TAHOE PPV Date: July 24, 2020

A. Bid Item: TAHOE PPV A. Base Price: \$ **37,524.00**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
	2021 CHEVY TAHOE PPV			EXTERIOR - WHITE	\$ -
	5.3L V8 ENGINE W/ AUTOMATIC	\$ -		INTERIOR - BLACK	\$ -
	POWER WINDOWS / LOCKS	\$ -		40 / 0 /40 FRONT SEAT	\$ -
	REAR VIEW CAMERA	\$ -			
	BLUETOOTH	\$ -			
	RUNNING BOARDS	\$ -		DANA FLEET SAFETY K9	\$ 20,828.04
	VINYL FLOORING	\$ -		UPFIT QUOTE 347839	
7X3	DRIVERS SIDE LED SPOTLIGHT	\$ 800.00			
	RED / WHITE AUX DOME LIGHT	\$ 170.00			

Total of B. Published Options: \$ **21,798.04**

Published Option Discount (5%) \$ **(48.50)**

C. Unpublished Options [not to exceed 25%] \$= 0.0 %

Description	Bid Price	Options	Bid Price

Total of C. Unpublished Options: \$ -

- D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -
- E. Lot Insurance (for in-stock and/or equipped vehicles): \$ -
- F. Contract Price Adjustment: 2021 TAHOE PPV PRICING ADJUST \$ **(3,000.00)**
- G. Additional Delivery Charge: 0 miles \$ **200.00**
- H. Subtotal: \$ **56,473.54**
- I. Quantity Ordered 1 x H = \$ **56,473.54**
- J. Trade in: \$ -
- K. Total Purchase Price \$ **56,473.54**

Directors Notes
Freeport EDC
October 12 through November 6

Week of October 12 through October 16

Site meeting with Aqua Pools (Lynn) and Jeff Pena to go over construction or rehabilitation of the Fountain. I gave Lynn directions on both fountains for two separate costs hopefully to rehab the existing back to original but if not rebuild to original. Also need to ensure that the fountain is easily maintained and will last many years. I was able to obtain from the 1960 and 70's. Lynn has put together a couple of elevations that I have shared.

The instructions I gave Lynn when we all met were:

Repair (desired) or Replace to as much as possible to meet original design which per the elevations show.

Add jets and lighting as I could not tell at the time what was installed and per the original pictures it was lights but he can do both through the jets.

Bring up to code for safety as we do not want to be in the paper like Lake Jackson

Make the fountain easily maintained by City Staff. (make it stupidly simple)

Must last 30 years

Be the single point of contact and sub out all work not done by his company.

Create plans for city submittal

Give me a cost estimate with alternate cost to remove acorn and install third tier bowl as shown in original picture from 1964.

Possible present to the subcommittee

Present at the board meeting.

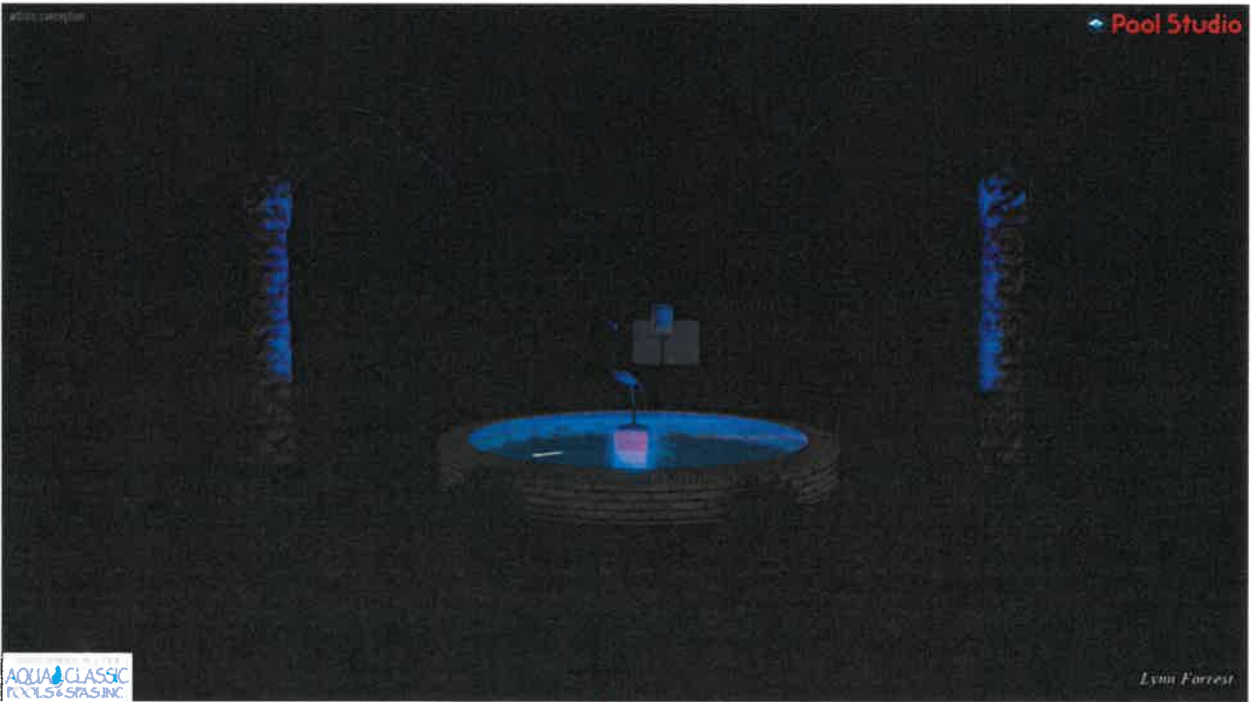
If awarded the Job pull all permits and submit all plans for review to Building Department, Fire Inspector and City Engineer.

The EDC will need to obtain approvals from City Council to repair the Fountain using 380 Funds.

The fountains have not been operational for many years and are in code violation. The Fire Inspector has done research on codes for fountains that have been sent to Lynn.

The shed that houses the equipment is also in dire need of repair but really replacement is needed as you can put your finger through sections of the structure. The shed will need to be enlarged to handle the equipment on Lynn's design for safety issues.





Project Barn Door is a new project that Tim and I have met with regarding a large barge and truck transportation service that will invest Millions of dollars in development in an Opportunity Zone. The funding that they will obtain from the Opportunity Zone they will need and want to invest in the redevelopment of downtown using a 70/30 rule that required 70 percent of funding for the industry has a 30 percent component to invest in rural improvements. I discussed that if he build his industrial

transportation business the he would be investing 30% into building an mixed used retail housing development in downtown so that potential employees could live in the mixed use development which the answer is yes and how that type of funding is intended to be used. I will be scheduling a meeting with Tim and their staff to explain how an opportunity zone really works.

Attended an SBA partners video meeting regarding PPP funding and SBA loans.

Attended the Police Charitable Golf Tournament with Doug Kirk and Patrick Bourgeois. Jeff Pena had to cancel at last moment. Doug and I discussed the 19 acres housing development and my presentation earlier to the board on creating a Planned Development. Doug will work on a thought process and talk to others like Mayor Bass. I have been in discussion with Patrick on expansion of their Executive Suites housing on Hwy 36 and will be meeting with his boss next week.

Week of October 19 through 23

Conference call with Mr. Chris William for retail in the downtown. I have provided him with information as he is looking to acquire property for an expansion of his business from a different city. Marinell Music sent him to me.

Meeting with Executive Studios with Patrick, his boss and I regarding development on their property on Hwy 36. Whom to talk to and the procedures. I let them know if that I would like them to self annex the property into the city as they are already receiving city services. By expanding will impact those services such as sewer and water. This will be a mixed expansion of retail and housing.

Meeting with the principals of Project Barn Door and their attorney with Tim regarding the Development and Opportunity Zone. Average age of the group was over 70 except the attorney. We will need to get more information separately on how opportunity zones work and are funded but looks promising to fund the redevelopment projects we desire for the city.

Via [the Alliance](#) I was in a video conference with Skylark Wireless [that is seeking public private interest with cities to provide wireless internet services](#). We discussed their operation and capacity in providing wireless to the city. Need a lot more information.

I attended a conference call with Gina Adams Hispanic Chamber of Commerce with the White House regarding Opportunity Zone funding and how it is used. It was a waste of time as it was a sales pitch for the President. They took our questions and will respond at a later time.

Attended our HREDA video conference call

Week of October 26 through 30

Conference call with Paul Tarrants of Texas Economic Development Connection as EDC service but they mostly help cities with industry. At this point I stated that we will pass as we need to concentrate on Retail and Housing. With the services I already use and the State with GHP I am getting sufficient lead on industry.

Meeting with Jeff Pena, Gina Adams, Wendy Mazurkiewicz of Freeport LNG, and Erin Piper regarding Bryan Beach expansion. Though a fruit full discussion on information regarding properties and future expansion of Freeport LNG will not be participating and referred us to City of Quintana.

Meeting with Tim Kelty, Chief Motley and Fire Marshal, Billy Shoemaker and myself regarding James McDonalds new businesses expansion in downtown as he has some issues with permitting and need for Fire Sprinklers in the building do to size and occupancy. James is making a major investment in the city and hope he is successful in attracting more with others doing the same.

Week of November 2 through 6

Video conference with T-Mobile regarding having retail stores opening in Freeport and WIFI services using the existing towers. This will be a continued conversation but we can create a SMART City via partnership with them.

Staff meeting with City

Tim and I were on a video conference call with Project Sky High regarding the development on the 8 acre EDC property. Project Sky High needs to build its headquarters of 100 staff on the site but has also attracted a Movie Production Studio of 150 employees that need about 3 acres for their offices. This all would incorporate retail in the development and fill the property. There are additional investors in the project that desire to expand into downtown.

I was on a video conference call with Project Sky High and the additional investors and a firm they are working with to develop a SMART CITY wireless infrastructure that they would like to have added conversations on a Public Private partnership with the city. The SMART CITY firm would also work with property owners and especially new construction to integrate SMART services into the structures such as LED lighting that you can turn on remotely or change the temperature of your house remotely, etc.

Meeting with Subcommittee on Retail Strategies contract.

Rescheduling TIRZ Meeting with Judge Sebesta, Dude Payne, Brooks Bass, Tim Kelty and others to next week.

Send out Agenda and Post by 11/6/2020

From November 16th through the 19th I will be attending the Houston-Rotterdam Energy 2.0 Trade and Investment Forum a virtual conference. These are all day sessions.

I will be on Vacation and Holiday the week of November 23 through 27 the Thanksgiving week but will be in town much of it.

I will be on Vacation and Holiday the week of December 21 through 25 the Christmas week but will be in town much of it at this point.

Property/Information Technology/Geographic Information Systems

Monthly Report

October 2020

Property:

- 911 Addressing Range Verification
- Centerpoint Addressing
- Lien Calculations
- Lien Payoffs

Information Technology:

- Public Surplus Auction Data Preparation
- Update website
- Update social media
- Employee email, GovQA and network setups/deactivations
- Attended 9 Boards/Commissions meetings for setup and broadcast

GIS:

- Water/Sewer Mapping
- Address Points
- Data mapping for Gulf coast 911
- Update Data
- Property ownership/zoning maps

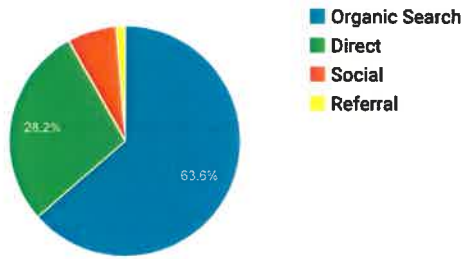
Acquisition Overview

Oct 1, 2020 - Oct 31, 2020

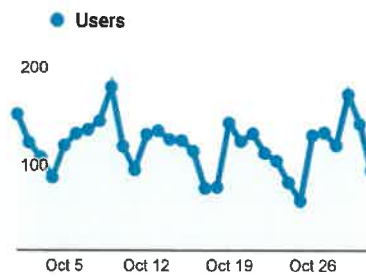
All Users
100.00% Users

Primary Dimension: **Conversion:**
 Top Channels ▾ All Goals ▾ [Edit Channel Grouping](#)

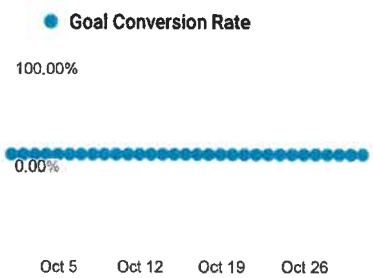
Top Channels



Users



Conversions



Acquisition

Behavior

	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration
Total	2,848	2,658	3,598	79.32%	1.31	00:00:50
1 Organic Search	1,826			78.28%		
2 Direct	809			80.34%		
3 Social	198			88.13%		
4 Referral	38			64.44%		

Conversions



Set up a goal.

To see outcome metrics, define one or more goals.

[GET STARTED](#)

To see all 4 Channels click [here](#).

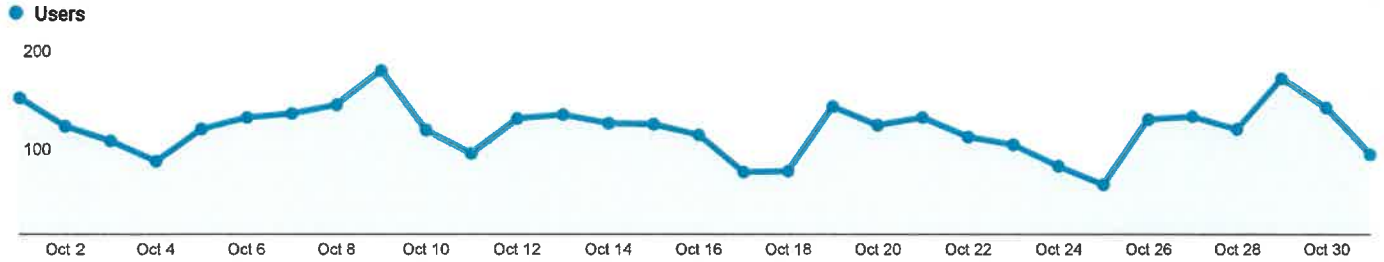


Audience Overview

Oct 1, 2020 - Oct 31, 2020

All Users
100.00% Users

Overview



Users
2,848

New Users
2,658

Sessions
3,598

Number of Sessions per User
1.26

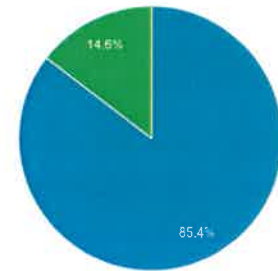
Pageviews
4,725

Pages / Session
1.31

Avg. Session Duration
00:00:50

Bounce Rate
79.32%

New Visitor **Returning Visitor**



City

Users % Users

City	Users	% Users
1. Houston	735	24.90%
2. Lake Jackson	454	15.38%
3. Freeport	162	5.49%
4. Dallas	87	2.95%
5. San Antonio	82	2.78%
6. Austin	76	2.57%
7. Galveston	63	2.13%
8. (not set)	57	1.93%
9. Angleton	50	1.69%
10. Sugar Land	30	1.02%

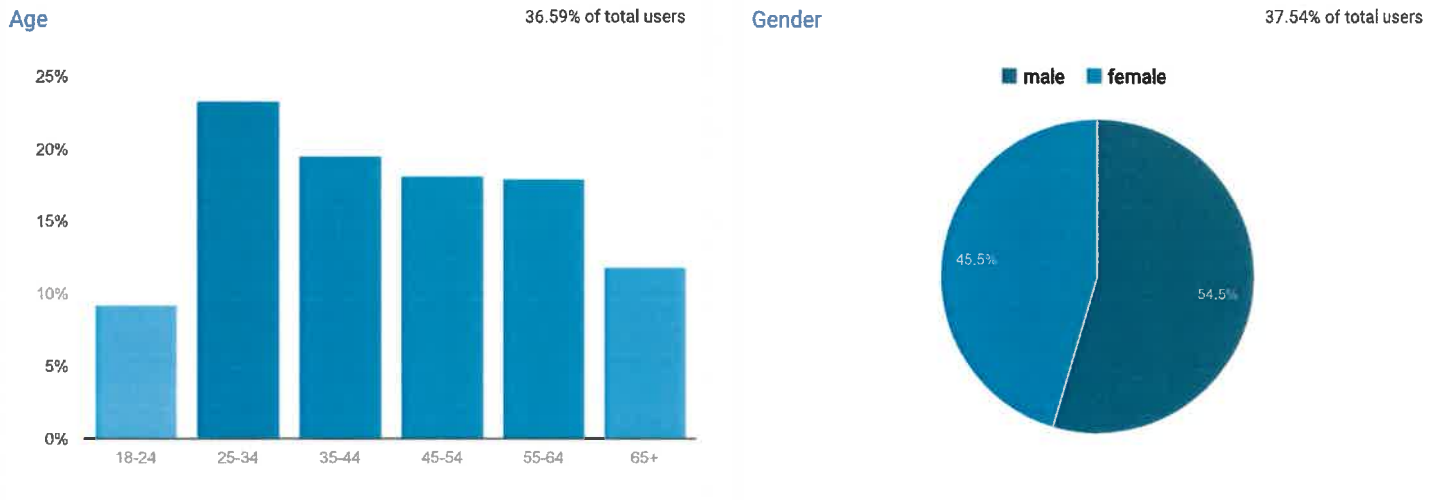


Demographics: Overview

Oct 1, 2020 - Oct 31, 2020

All Users
100.00% Users

Key Metric:



Location

All Users
100.00% Users

Oct 1, 2020 - Oct 31, 2020

Map Overlay

Summary



Country	Acquisition			Behavior			Conversions		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	2,848 % of Total: 100.00% (2,848)	2,659 % of Total: 100.04% (2,658)	3,598 % of Total: 100.00% (3,598)	79.32% Avg for View: 79.32% (0.00%)	1.31 Avg for View: 1.31 (0.00%)	00:00:50 Avg for View: 00:00:50 (0.00%)	0.00% Avg for View: 0.00% (0.00%)	0 % of Total: 0.00% (0)	\$0.00 % of Total: 0.00% (\$0.00)
1. United States	2,682 (94.17%)	2,494 (93.79%)	3,416 (94.94%)	79.24%	1.32	00:00:52	0.00%	0 (0.00%)	\$0.00 (0.00%)
2. Netherlands	29 (1.02%)	29 (1.09%)	29 (0.81%)	62.07%	1.45	00:00:06	0.00%	0 (0.00%)	\$0.00 (0.00%)
3. India	19 (0.67%)	18 (0.68%)	28 (0.78%)	92.86%	1.14	00:00:15	0.00%	0 (0.00%)	\$0.00 (0.00%)
4. Germany	18 (0.63%)	18 (0.68%)	18 (0.50%)	66.67%	1.44	00:00:06	0.00%	0 (0.00%)	\$0.00 (0.00%)
5. Mexico	11 (0.39%)	11 (0.41%)	11 (0.31%)	81.82%	1.36	00:00:36	0.00%	0 (0.00%)	\$0.00 (0.00%)
6. Philippines	11 (0.39%)	11 (0.41%)	12 (0.33%)	91.67%	1.08	00:00:02	0.00%	0 (0.00%)	\$0.00 (0.00%)
7. United Kingdom	9 (0.32%)	9 (0.34%)	10 (0.28%)	70.00%	1.50	00:00:03	0.00%	0 (0.00%)	\$0.00 (0.00%)
8. China	8 (0.28%)	8 (0.30%)	8 (0.22%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
9. Canada	6 (0.21%)	6 (0.23%)	6 (0.17%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
10. South Korea	5 (0.18%)	5 (0.19%)	5 (0.14%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)

Rows 1 - 10 of 43



Finance, Court & Water Departments

Title: Monthly Report for October 2020

Date: November 16, 2020

From: Stephanie Russell, Assistant City Manager/Finance Director

Budget vs. Actuals for October

Staff is in the process of closing Fiscal Year 2019-2020. Until the year is formally closed in the financial system, budget versus actual reports cannot be run for the new year. Staff is working to close last fiscal year before the end of the year. Part of this will include a final budget amendment for FY2019-2020.

Utilities

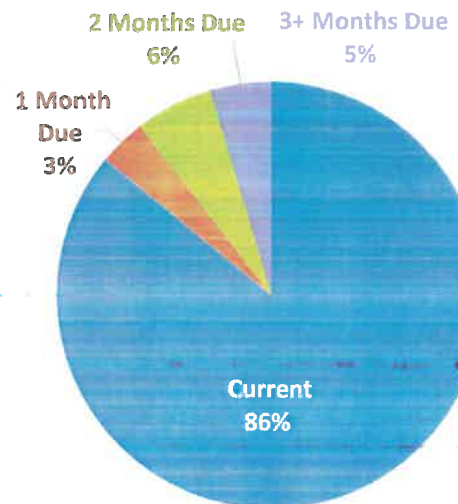
As of the end of October, 86% of water accounts were current and 14% had outstanding balances. Additionally, **254 residents had signed up for the Senior Discount**. This data does not include 173 inactive water accounts that are still using water. Normally, staff would have cutoff water to these accounts but has not done due to COVID-19. These accounts are tagged urging the residents to setup or reactive their account.

Oct-20

Billed	Water	Sewer	Total FYTD
Residential	\$61,288	\$53,068	\$114,356
Commercial	130,084	93,812	223,896
Outside CL	3,221	440	3,661
Irrigation	1,847	0	1,847
Water Only	14,998	0	14,998
Sr. Discount	(615)	(559)	(1,173)
Total Billed	\$210,823	\$146,761	\$357,584
Last FYTD	\$254,354	\$187,333	\$441,687
% Change	-17.1%	-21.7%	-19.0%

Consumption	Water	Sewer	Total FYD
Billed	25,559,000	19,711,125	45,270,125
Unbilled	710,000	0	710,000
Total Gallons	26,269,000	19,711,125	45,980,125
Last FYTD	32,170,000	25,441,956	57,611,956
% Change	-18.3%	-22.5%	-20.2%

AGING REPORT FOR WATER ACCOUNTS



Municipal Court

In October, Court held on three dockets. Additionally, the next jury trial will be held on 1/26/2020 at RiverPlace to ensure social distancing protocols can be met.

Fiscal Year Total Through	Oct-18	Oct-19	Oct-20	% Change
Violations				
Filed	4,491	4,002	2,317	-42.1%
Completed	3,348	2,969	1,533	-48.4%
Net Difference Filed/Complete	1,143	1,033	784	-24.1%
Warrants				
Issued	1,205	690	393	-43.0%
Warrants Cleared	1,383	893	561	-37.2%
Change in Total Warrants	-178	-203	-168	-17.2%
Total Fees/Fines Paid*	\$46,209	\$36,001	\$24,877	-30.9%

* Includes Regulatory, State & Other Agency Fees

Ongoing Initiatives

Audit

In October, staff continued to work on closing out FY2019-2020. Per the City's closing procedures, final invoices and receipts for the prior fiscal year will be accounted for through the end of November. Staff has been reconciling accounts to ensure everything is accounted for properly. The interim audit for FY2019-2020 was conducted in July and the final audit for will be conducted after the close of the fiscal year.

Budget, CIP and Long-Range Financial Plan

No new updates for October. The Fiscal Year 2020-2021 Budget was adopted by Council on September 8th and is now posted on the City's website. The next budget related initiatives will be to develop a five-year Capital Improvement Plan and Long-Range Financial Plan.

2020 Bond Program

Council approved issuance of certificate of obligation bonds August 3, 2020. Since then, the City has received the \$8 million in bond proceeds and closed out the issuance in September. Below is the status if each project included in the bond program:

1. **Street & Drainage projects:** A Council workshop was held in October to review the streets and drainage projects proposed to be included in the bond program.
2. **Velasco Pump Station Improvements:** Engineering is complete and the project is currently out for bid. The deadline for submission of proposals is 2:00 P.M. Thursday, December 3, 2020
3. **Heritage House Renovation:** This project is on hold until a workshop with Council is held to determine if and how the project will move forward.

4. **City Hall Renovation:** In October, staff reviewed the architect preliminary layouts. The Architect is scheduled to have preliminary schematic drawings by the end of November.

Financial Software

In October, staff met with Tyler regarding preparations to migrate the City's financial and court data. The Upgrade is currently on track to begin the January 2021. Council approved the upgrade to Incode 10 with Tyler Technologies June 1st. Since, then staff has begun working with Tyler on implementation.

Grant Administration

- **Texas Coronavirus Relief Fund (CRF):** Staff submitted the proposed spending plan to the Texas Division of Emergency Management on November 9th. Additionally, **as of November 10th, staff had received over 60 applications for the Utility Grant Program** and is currently reviewing them for eligibility.
- **CDBG-MIT Applications:** The applications for the Harvey and 2016 Floods were resubmitted by the October deadline. Due to the number of applications received, the GLO does not anticipate awarding these grants until after the new year.
- **JAG – Radio Console Grant:** The City received notification it was formally awarded this Public Safety (PD) grant in October.
- **GLO Beach Maintenance Program:** Staff began compiled the quarterly report for the months June through August in October.
- **FEMA-Harvey Reimbursement:** Staff continued to work with TDEM and consultants to close out the FEMA projects. Reimbursement for Category B (Emergency Measure Expenses) is currently being audited. Additionally, staff has been working with Freese and Nichols to devise a plan to repair the bank at the Golf Course. An update on this project was presented in October. Additionally, staff has engaged Freese and Nichols to engineer repairs for the damaged roads eligible for reimbursement.

Purchasing

No new bids were advertised in October.

Texas Comptroller of Public Accounts' Transparency Stars Program

There are not any new updates for October. Staff continues to add information to the website to increase transparency. The Texas Comptroller of Public Accounts' Transparency Stars program recognizes local governments for going above and beyond in their transparency efforts. Over the next year or so, the Finance Department will continue working towards expanding its online presence in an attempt to increase transparency and possibly submit for recognition.

Monthly Golf Course Report October 2020

For our monthly golf course report, I will start out by giving you our monthly goals vs actual numbers followed by details regarding the month.

	Goal	Actual	Difference
Green fee	\$11,000	\$14,725	+\$3,725
Cart Rental	\$5,000	\$ 12,184	+\$7,184
Merchandise	\$7,000	\$12,526	+\$5,526
Prep Food	\$ 700	\$520	\$-180
Beer Sales	\$ 4,500	\$6,889	+\$2,389
Drinks/Chips	\$ 2,000	\$2,985	+\$985
Memberships	\$ 9,000	\$12,372	+\$3,372
Total	\$39,200	\$62,201	+\$23,001

October 2020 was the highest revenue for a month of October in the last 25 years and second highest on record. We exceeded our goals in every category with the exception of prep food. We continue to see higher round counts since opening back to the public during this Covid pandemic. Key factors we can see is our increased membership, the greens are in good shape, and the weather has been ideal for golfing and outdoor activities. We continue to see more families playing together and have seen over a 50% increase in female golfers.

As we transition into our winter months we have more tournaments being booked late into the year which will hopefully combined with good weather give us a big advantage revenue wise during a normally slow time of the year.

I have also included our numbers for that past 15 years to see how we have progressed even during this pandemic. I have also included our goals for the fiscal year and how we match up to them.

Thank you as always

Brian

2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
40670	34325	35953	33172	40,639	27,027	\$ 34,039.00	\$42,407.50
44313	28636	26980	19944	31,995	30,448	\$ 23,229.00	\$ 43,338.77
32256	29786	29645	26178	24,651	20,856	\$ 40,933.00	\$ 48,990.47
25563	37898	20982	36242	57,636	30,342	\$ 30,229.00	\$ 23,365.55
36248	32762	31605	30448	30,449	21,772	\$ 26,749.00	\$ 37,454.31
58128	44011	29929	34261	39,413	52,056	\$ 52,147.00	\$ 56,303.83
46802	51866	33553	28234	58,911	60,713	\$ 82,079.00	\$ 13,723.75
51940	56256	48499	30164	50,065	57,692	\$ 62,730.00	\$ 28,942.99
55923	48913	26082	8162	37,417	53,075	\$ 58,322.00	\$ 62,154.13
50193	44700	43387	36186	37,656	52,448	\$ 69,071.00	\$ 50,746.13
48075	46545	43727	30306	23,868	58,221	\$ 67,005.00	\$ 58,155.52
34895	25984	21813	26082	2,160	15,674	\$ 38,567.00	\$ 57,786.23
525006	481682	392155	339379	434860	480324	\$ 585,100.00	\$ 523,369.18

Revenue for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12
October	47009	38020	44541	42949	40175	50996	41662
November	27799	33807	33020	44707	39303	36034	42510
December	34148	25466	37308	36530	20950	35136	31312
January	38163	19599	23783	40207	21224	27521	49248
February	29092	31360	29207	40299	16893	32118	27440
March	44484	50244	45181	51193	52873	64305	39994
April	52898	44170	54841	60003	58698	57655	57937
May	49583	50784	59984	65535	46083	53246	57607
June	38039	52831	65674	62065	59492	59357	61151
July	40396	35250	58329	62141	40405	52427	50465
August	40352	41420	38504	63134	48395	44385	45158
September	35529	37527	23756	49098	41066	44276	42282
Total	477492	460478	514128	617861	485557	557456	546766

2020-2021

\$ 62,202.91

\$ 62,202.91



PUBLIC WORKS MONTHLY REPORT

Date: November 9, 2020

From: Lance Petty, Director of Public Works

Street / Drainage Division

- Remove damaged concrete at intersection of S. Ave A and Velasco
- Pour concrete at intersection of S. Ave A and Velasco
- Reconstruct SFA and Riverside softball/baseball infields
- Paint parking stripes, ADA in downtown
- Repair road on W. 2nd near Brazosport High School
- Maintain message boards
- Finish concrete on Broad from Walnut to Cedar
- Repair school zone lights
- Return storm water pumps from rental
- Change out street signs city wide
- Saw cut on Ave B for water line installation
- Cut and clear ROW between Ave N and M
- Assist county with road construction
- Mow all quadrants
- Cleaned inlets city wide
- Rake Bryan Beach x 4
- City wide street sweeping all quadrants
- Mow city owned lots
- Grade entrance at Bryan beach
- Patch pot holes city wide
- Work with county on street maintenance



Parks Division

- Stephen F. Austin mow and weed eat grounds x 4
- Lincoln park mow and weed eat grounds x 3
- Mow levees @ Velasco bridge x 2
- Riverside Park mow and weed eat grounds x 4
- Arrington park mow and weed eat grounds x 4
- High school levee mow x 2
- FCH mow and weed eat grounds x 4
- W. Broad, League and Scotties mow and weed eat x2
- Library mow and weed eat grounds x 4
- FMP mow and weed eat grounds x 4
- Fire station 2 mow and weed eat grounds x 3
- Police Department mow and weed eat grounds x 4
- City Hall mow and weed eat grounds x 4
- Clean inlets
- Trim hedges on 288
- Work on Riverside baseball fields
- Complete citywide Christmas lights
- Mow Levee at Schuster House
- Flower beds – Yellowstone/Baywood/FMP/FCHP/ RIVER PLACE/ PD
- Field maintenance SFA and Riverside Daily
- Set up for fright fest
- Memorial Park grounds maintenance



Building Division

- Change out lights at Library
- Repair City Hall door closures
- Install new Commode at Library
- River Place change out ballast
- Tear out and repair door Jam at Museum
- Repair leak at FMP
- Repair toilet at Lucy Goose
- Change out solar batteries at the Wetlands
- Repair toilet at Golf Course
- Repair automatic gate at Service Center
- Install new light at Mystery Boat
- Install new lock on boiler room at City Hall
- Install new door at SFA press box
- Repair sheet rock at Golf Course
- Install Christmas lights
- Repair elevator at City Hall
- Repair dugout fencing at SFA
- Replace motion sensor at FCHP
- Install road counter on east 5th
- Clean carpet at Library

Beach / Facilities Division

- Litter control Bryan Beach daily
- Litter control Surfside beach daily
- Litter control flood gate
- Litter control 2nd street
- Litter control Velasco/36
- Litter control city parks daily
- Sanitize / cleaning all city park restrooms daily
- Sanitize service center daily
- Sanitize Police Department daily
- Sanitize City Hall daily
- Sanitize museum daily
- Pressure wash city hall x 3 week

THE CITY OF



FREEPORT

200 West Second St • Freeport, TX 77541

979.233.3526 • Fax 979.233.8867

Projects

- Ball Field lights – in planning
- Soccer Goals, Dirt, Sod – planning
- Ball Field infield conditioner – complete
- Police department chiller – complete
- County Interlocal Road Projects Complete
- PD Roof waiting on quotes
- River Place roof waiting on quotes
- River Place fishing pier waiting on repair quotes



Human Resources Monthly Report

Date: November 10, 2020

HR TEAM: Brenda Miller-Ferguson and Donna Fisher

HR Services Team Priorities and Results for October 2020:

- **COVID Response:** This month the COVID absence trend in our employee population increased, including one positive case in the Police department. COVID activity this month included:
 - **COVID-Related Absence Tracking:** In October we had a total of four (4) absences related to COVID quarantines, with one (1) positive case. Three (3) related cases were in the Police Dept. and one (1) was at the Recreation Center. That is an increase from a high of two (2) in September and four (4) in August.
 - **COVID-Related Policy:** Vacation accrual roll-over limits remain suspended to prevent employees from automatically losing vacation time above defined thresholds during the declared emergency. The temporary policy approved in August will remain in place until the declared emergency has ended. An approval form was created in Oct. to ensure the City Manager approves any vacation buy-out requests.
 - **COVID Screening:** Daily Temperature Screening of employees continues. No employees were sent home for fever and/or symptoms in October. Employees have been diligent about staying home if they have symptoms or fever.

- **Policy Update Progress:**
 - **Chapter 9.16 and 9.17 Updates to Education and Certification Pay Policies Approved:** A clause was added to both policies grandfathering employees whose combined certification plus education was over the new \$5,000 annual maximum before Oct. 1, 2020. We have five (5) employees across two (2) departments who are impacted, with fire certifications being the primary driver of upward pressure on the threshold.

- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had one (1) employee separation that resulted from conduct inconsistent with City ethics policy. The Public Works employee resigned to avoid possible termination. We also addressed two other attendance and performance issues, including one written warning.
 - **Training:** Last month we researched Spanish language testing agencies to certify designated language translators to assist our residents. This month three (3) Administrative employees were tested and earned Spanish Language Certifications.
 - **Training:** We worked with Local Government University (LocalGovU) to obtain free access to test digital training offerings, including ethics, safety, diversity/inclusion, and business writing/grammar. This is a subscription-based service which produces content for TML. We are testing options to improve employee training while staying within budget.

- **Performance Evaluations/Merit-based Pay Increases:** In October we began reminding managers to review the performance goals established for employees during the evaluation and merit-based pay process completed in March-Sept. 2020. We want to ensure that goals remain realistic given the impacts that COVID has had on employee schedules, and we want employees to know where they stand on performance metrics before the next assessment process, which will begin in Jan.-Feb. 2021.

- **Salary Survey:** Strategic Government Resources (SGR) continues work on our City-wide salary and benefits survey. City Management is engaged in weekly progress meetings. In October we reviewed preliminary information about which comparison cities responded to the first survey, and we analyzed which positions were not well-represented in the data gathered. We facilitated a revision to SGR’s survey tool to make it more effective and launched a second phase of data gathering. We anticipate having survey results to review by mid-December. Based on the results, staff will develop an action plan to present to Council.

- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Recruiting:** We participated in another virtual job fair with Workforce Solutions, and began submitting postings to the Between Jobs Ministries group which serves job seekers in the greater Houston area and South Texas. We also began recruiting for the new Financial Analyst position.
 - **Employee Turnover:** We had four (4) employee separations in October. All four were voluntary resignations, although two (2) were motivated by performance discussions.
 - **Firefighter/EMS:** In Oct. we filled two of the three Fire positions that were vacant in Sept. We have qualified candidates under consideration for the third position.
 - **Police Officers:** All vacancies remain filled.
 - **Police Dept. Crossing Guard:** Two (2) vacancies remain. With school schedules so unpredictable due to COVID, recruiting has been challenging. We are hopeful that discussions will continue for this responsibility to transfer to the school district.
 - **PT Museum Attendant:** Interviews were completed in Oct., and we have a new employee starting on Nov. 16th.
 - **Public Works-Drainage Supervisor:** Recruiting began for this position vacated in Oct.. We have one qualified internal candidate who has submitted a Letter of Interest.
 - **Building/Code Dept.:** The voluntary internal transfer of a Code Enforcement Officer to Public Works in Sept. created a vacancy in a Code Enforcement Officer position. Final interviews are being completed and we anticipate making an offer to our top candidate by mid-November.

- **Risk Management and Insurance Updates:**
 - **Workers Compensation Claims:** Two (2) active claims in October (both in the Public Works Dept.).
 - **Family & Medical Leave Cases (FMLA)-** Five (5) active cases in Oct. (1-Fire, 3-Police,1-Bldg/Code).
 - **Property/Liability/Accident Claims-** Three (3) new claims in October (1-Police, 1-Public Works, 1-Code).
 - **Benefits Updates:** With the annual health insurance open enrollment completed, we are planning a virtual enrollment event for voluntary benefits, including ICMA 457, Legal/Identity Shield, and AFLAC.
 - **Asset Management Updates:** Titles were assembled for surplus items for the next auction.

- **Miscellaneous Updates:**
 - **The Holiday Calendar for FY 2020-2021 was approved and distributed. We thank Clarisa Molina for her creative assistance on the flyer!**

Priorities for November/December:

- **Salary Survey Project** –Update project plan, and prepare action plan based on salary survey results.
- **HR Forms Revision and Standardization Project** – Update and convert HR forms to more user-friendly tools. Also create centralized portal on our website for HR forms to improve access and resolve versioning issues.
- **Strategic Plan Progress**– Review progress and continue implementation of new Employee Orientation Program, Recruiting/Marketing plan, and Employee Training Options.

**City of Freeport
Culture, Recreation & Tourism Department
Monthly Summary Report
October 2020**

FREEPORT HISTORICAL MUSEUM & VISITORS CENTER

Exhibits

In early October, Laurie Kincannon, the Mayor of West Columbia, and her husband assisted Wade in filming segments for *Haunting Tales of The Texas Coast* by boat down the San Bernard River. In the following weeks, numerous illustrations were created for each episode and he filmed additional segments with family members. In addition, he collaborated with friends in the living history hobby to provide period fiddle tunes to accompany the series. Editing, recording, and creating images for the series continued all the way up until the four episodes were released during the last week of October.

The Facts interviewed staff for their October 30th feature article promoting *Haunting Tales of The Texas Coast*, and social media proved to be of great value in getting the series out all over the state of Texas and beyond.

Rental Venues

VIC staff has cancelled or rescheduled all rentals through the end of November. We are taking tentative reservations until further notice and looking at options to continue rentals at 75% capacity. Meetings at our facilities are being approved by the Mayor on a case by case basis until further notice.

Staff Updates

In addition to her regular duties at the Museum/VIC, our Administrative Secretary, Tammy Bell updated the agenda format for our weekly Steering Committee meeting, coordinated items for the goody bags that were passed out at FrightFest, bought supplies for FrightFest and the museum in general.

Over the course of October, Wade created decorations and promotional graphics for FrightFest, promotional material for *Haunting Tales of The Texas Coast*, as well as logos for upcoming city events. In addition to creating graphics, he updated the museum's YouTube channel.

A gentleman named David Landsborough, along with a friend, discovered the ruins of a small vessel on Bryan Beach. Correspondence with a marine biologist

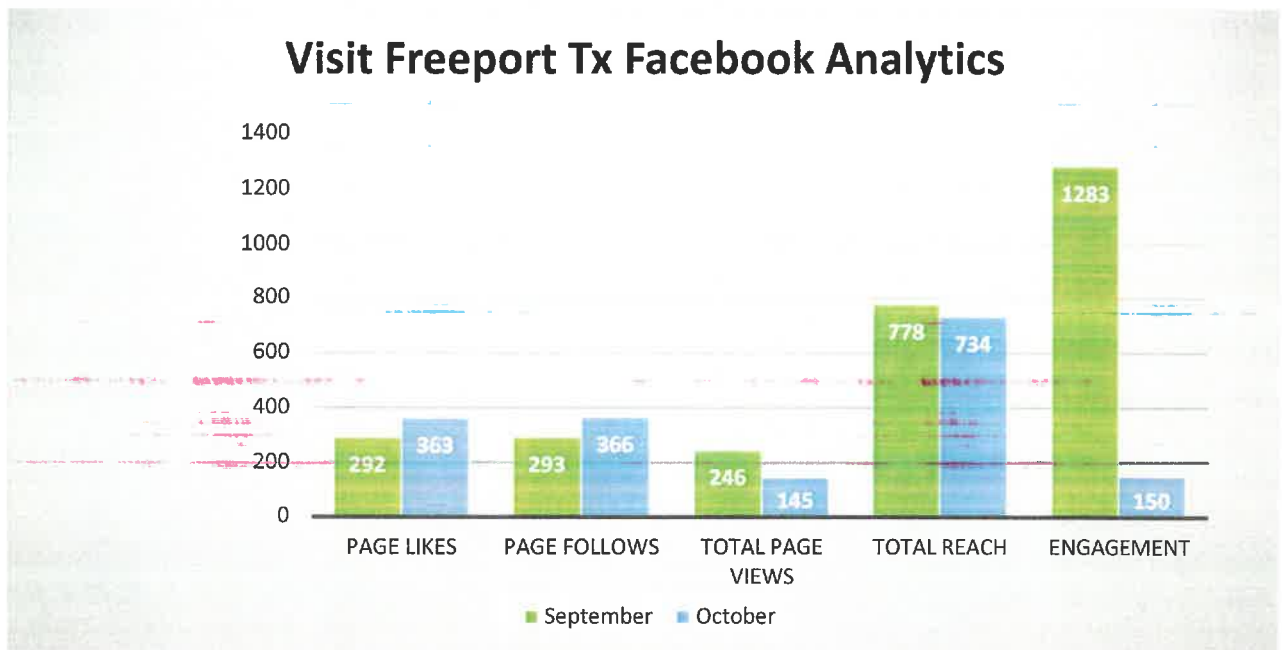
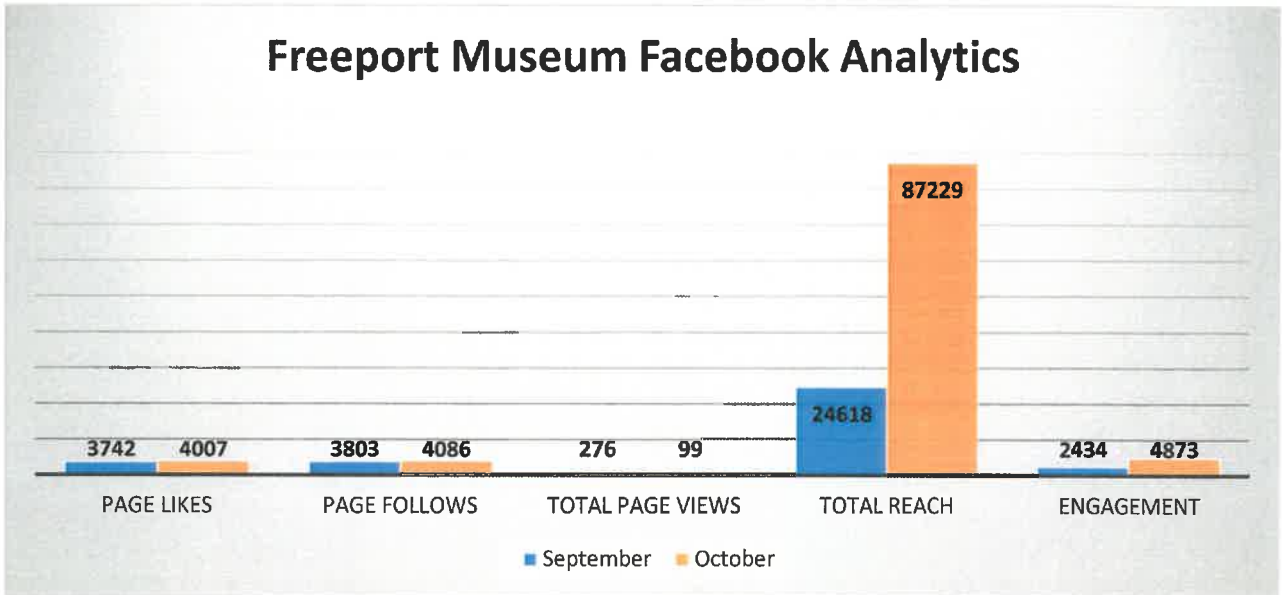
determined it may be the ruins of a turn-of-the-century ship. We will keep you posted as we learn more developments.

Revenues

Card	\$650.00
Checks	\$25.00
Cash	<u>\$ 172.85</u>
Total	\$847.85

Admissions (Open by Appt. only)

Adult	62
Child	2
Senior	<u>8</u>
	72



SPECIAL EVENTS

In October we hosted FrightFest, a Halloween drive-thru event where kids got to see light up motifs of classic Halloween sights and received goody bags with candy, a coupon for a taekwondo class from Jason Wadley's Taekwondo, a face mask, and many other treats. We handed out goodies to more than 300 cars as they went through our Haunted trail. With help from Councilwoman Loeza and Councilman Cain, we had an abundance of props and assistance which elevated our original plans to the next level. A shout out to Chief Garivey and Officer Cantrell for their hard work and dedication and the Public Works Department for their assistance.

While annual events this year will not likely go on as in previous years, the steering committee is actively working on new and fresh ideas that will adhere to social distancing guidelines. Examples include a Christmas boat parade with fireworks to end the night as new Holiday on the Brazos activities. We have scheduled our drive-in movie that was cancelled due to inclement weather in November when we will show the family classic *The Wizard of Oz*.





SENIOR CITIZENS COMMISSION

The month of October was the first time since February that the Senior Citizens Commission got to meet and host BINGO. Precautions were taken, and social distancing guidelines were followed. Each table was distanced at least 6 ft, three chairs per table, individually wrapped sandwiches and cookies were passed out by masked and gloved members of the Senior Citizen Commission.

With 40 participants the Commission deemed the gathering a success.

MAIN STREET

The THC Commissioners did not approve our re-certification into the Main Street program. While we are encouraged to re-apply in the future, the lack of community support was an apprehension leading them to the conclusion that we are “not quite ready”.

FREEPORT BRANCH LIBRARY

The Brazoria County Clerk’s office hosted early voting and election day in the library meeting room. During their time on site there was much discussion about their hopes for a more desirable location in the future. There is conflict with hours of operation between the library and voting, and the City’s building maintenance appears to get caught between these two county offices. Staff recommends the Velasco Community House, as it has all the amenities the election staff would need to operate during long hours of operation and the City could provide janitorial services with Facilities or a contractor.

RECREATION CENTER

Programming

We are currently in talks with an instructor on bringing in a boxing class. This instructor is also certified in Mua Thai and Jiu Jitsu. We would like to possibly start with boxing and see how the attendance responds and could add the others. Talks with a contractor have stalled on the possibility of bringing a yoga class to the FRC but we are still active on hunting down an instructor. This is more likely going to be in the evenings either Monday/Wednesday or Tuesday/Thursday.

Zumba is currently being offered on Tuesdays and Thursdays at 8:15am – 9:15am. The move was brought to us by the instructor as numbers started declining when members realized they weren’t able to attend that early as they originally thought. We are looking for a low impact instructor to take over the

class as the instructor does not have a certification anymore. That class will be meeting Monday/Wednesday/Friday from 9:30am – 10:30am.

Staff Updates

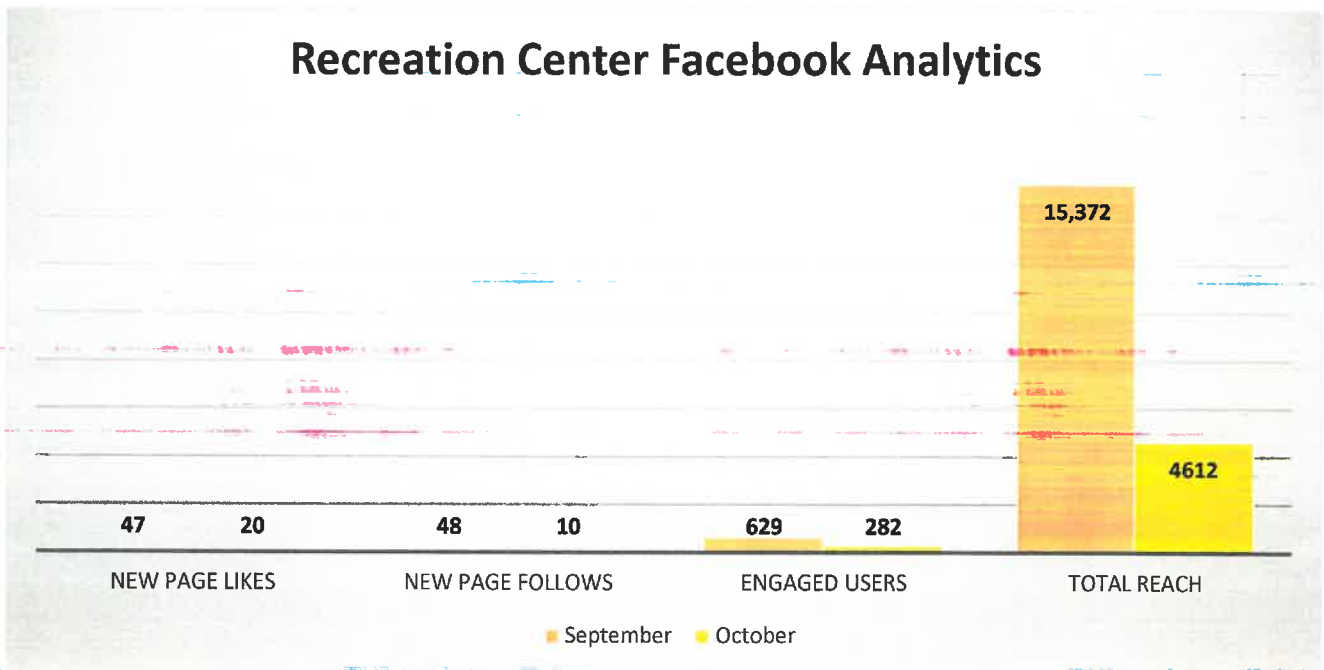
This month we met with the City of Clute Recreational Department to discuss events and programs. They were able to help us out with vendor and contractor information that will be useful for future events such as Riverfest. Jonathan attended the 2020 NRPA Virtual conference on Oct 27th-29th and took part in classes about all aspects of recreation and leadership/management, particularly during the pandemic.

Capital Projects

Currently at this time we do not have any capital projects to update.

Statistical Data

<u>Revenues</u>		<u>Attendance</u>	
Individual Mem	\$325.00	City Employee	4
Senior Mem	\$135.00	Individual Mem	49
Act Military Mem	\$ 40.00	Senior Mem	60
Family Mem	\$ 80.00	Family Mem	33
Student Rec Pass	\$ 9.00		
TOTAL	\$589.00		146





**CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT**

131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Emergency Management:

COVID-19 EM report provided at each city council meeting.
Weekly conference calls for COVID-19 have ceased.

Personnel:

Fire Fighter Vacancy: Two.
Resignations: Received two letters of resignation for Randall Thompson (October 2) and Travis David (October 11)
Offered employment to one applicant starting November 23,2020.
The firefighter/EMT hiring process for the department has been tough this year.
Application process has been open and testing since May 2020.
Application on file: 7
No show testing: 0
Cognitive testing 2
Retest physical agility: 1
Physical agility: Pending testing
Current application pool has been exhausted.
*****Applicant process since October 15, 2020. *****

Application process remains open regardless of department staffing level. Next physical agility testing is November 21, 2020. An applicant can schedule a cognitive test at any time.

Updated from City Administration on the salary survey in progress by SGR. Provided to each employee their evaluation and the merit-based salary increase that goes in effect October 2020.
Chapter Nine personnel policy adoption. Requested City Manager and FD Staff to meet together cover topics: Firefighter Payroll calculation, Education Pay, Certification Pay, Assignment Pay, Appendix A: Hour Fire/EMS Employees (vacation/holiday). Pending scheduling

Training: None

Public Relations:

Limited on public relations due to COVID-19.
Preparation for Riverfest 2021

Finance:

Submitted purchase orders for vehicles and equipment an services.



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Chief / EMC

Mike Praslicka
Deputy Chief

Micheal Dumas
Fire Marshal

Office of the Fire Marshal
October 2020 Monthly Report.

Fire/Safety Inspections:

Address	Inspection Type	Pass/Fail
306 N Brazosport Blvd.	Visual/Hydro above Ceiling	Pass
1401 N Ave G	Annual	Pass
915 N Gulf Blvd.	Remodel (less than 50%)	Fail (9 violations)
2008 Jones Rd.	C of O	Fail (No city permit)
1922 W 4 th St.	Gas pump up-grade	Pass
1601 E Hwy 332	Surprise/called in by Health Dept.	Fail (25 violations)
1601 E Hwy 332	Re-Inspection	Pass
915 Gulf Blvd.	Re-Inspection	Pass
127 West 2 nd . St.	Surprise/called in by Building Dept.	Fail (11 violations)
Total Inspections: 9		

Plans Review:

Name or Address	Type of Plan	COMMENTS Y/N
209 Park	Build-out. Building layout	Yes
Brazos Cove Sec.1	Streets, water, Sewer layout	Yes
Total Plans Reviewed: 2		

Fire Investigations:

Address	Type of Fire	Disposition
823 West Sixth St.	Vehicle	Undetermined.
1110 West 2 nd St.	House	Undetermined
Total: Investigations: 2		



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Fire Marshal

Fire Safety Consultation:

Whom	In Reference to:
Mr. McDonald	Barcadia Email sent
Mr. McDonald	Barcadia called on phone.
Jeremie (Club Epic)	Sent email, He has reached out via text 10 times and called 15 times.
Maverick Fire	Had a question about Pier 30
Total:	

Public Education Events:

Location	Name of Event	Appx # people
Total: 0	Due COVID-19	

Stop Work Order's/ NOV's/ Fire Marshal's Orders:

Address	Description	Disposition
Total: 0		

Training:

Course Name	Hours
Crisis Track- What's new	1
Week 268 TBP3.06C Ambushes - Creating a Culture of Awareness	1
Week 267 TBP3.06E Ambushes - Creating a Culture of Awareness	1
Fire Executive Management Training (FEMT) Mod. #1	40
Basics of Arson Investigations	2
Origin & Cause Determination: Accidental Fires	2
Public Fire Safety Education	2
Wildland Fires Investigation	5
Total Hours:	54



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Miscellaneous:

- Meet and greet with the City Manager.
- Meeting with Building Official, City Manager, Assistance City Manager, Developmental Director, and Fire Chief about Barcadia
- Meeting with Chris Hogan- Port of Freeport.



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

Lt. Corey Brinkman
CID Commander

Raymond Garivey
Chief of Police

Capt. Danny Gillchriest
Patrol Division Commander

To: Mayor and Council

During the Month of October, my officers responded to 1898 calls for service. Those calls include all crime related calls, calls for citizen assistance, Animal Control calls, citizen contact and traffic stops. Anytime an officer calls out on the radio, a call type is generated.

As confirmed COVID cases continue, we are still taking precautions by requiring mask when entering our building. We also have hand sanitizer at both entrance doors for visitors to sanitize their hands before entering the building as well.

The police department also continues wearing masks if within 6 feet of another person and each employee is still required to check their temperature daily as they arrive for work. Logs were maintained and forwarded over to Human Resources.

Significant Incidents:

We did have two employees who tested positive for the Covid virus. Both stayed home quarantined for 10 days and returned back to work after no longer showing any symptoms.

On October 27, 2020 at approximately 5:30pm, officers responded to the 300 block of Ave J on a disturbance call with gunshots being fired. Upon arrival, officers found a Hispanic male, 27 years of age, deceased inside the residence from an apparent gunshot wound. From our investigation, it was discovered that the victim was shot by a known suspect after a dispute over a female. Within 5 hours of the call being received by dispatch, our investigators had the suspect in custody, which later led to the suspect being charged with Murder.

Community Events:

During the Month of November, due to many celebrations being cancelled because of the Corona Virus, the police department continues to participate in "birthday drive bys" for kids in our community.



To Protect, Serve, Model Integrity and Demonstrate Professionalism

We also held our annual National Night Out event but this year because of the Covid virus, the event was a drive through event that we held at the police department. Citizens drove through the parking lot and were treated to hotdogs and drinks. Every kid also received a goodie bag with small kid friendly police items. We served over 400 hotdogs. The event was safe from the virus that was very successful based on the attendance and comments from our citizens.

We also participated in the city's annual Fright Night event which was held at municipal park. This event was also a drive through event where kids came through with their parents dressed in costumes and received a goodie bag with candy and other kid friendly gifts. This event was also a success with cars lined up from the park, down Ave A and backed up all the way to the high school. The Rec Center staff did an amazing job hosting this event.

Employee of the Month:

Employee of the Month for the Month of October is Lieutenant Corey Brinkman. Already stepping up to assist his Investigations squad during the Corona pandemic, Lt. Brinkman has also had to step up and take on Patrol duties as our Captain Gillchrist continues to recover from major surgery. Without hesitation, Lt. Brinkman has displayed exceptional leadership skills which earned him the rank of Lieutenant, no doubt leading from the front. For his continued leadership, Lt. Brinkman was selected as the Employee of the Month for October.

Open Positions:

We have no vacant positions at this time.

Sincerely,

Chief Raymond Garivey

Freeport Police Department

(979) 415-4187